



MEETING MINUTES: November 19, 2014
Place: 2768 North Hiawassee Rd, Orlando FL 6:30 PM

Name of Board: Innovations Middle Charter School.

I. Roll Call- Board Members Present:

Dr. Tamala Wright, Sue Blanton, Krista Morton(ph conf), Ed Lacey(ph conf),
Keith Allen.

II. Others: Dr. Patricia Lightner, Warren Jones

III. Approval of prior minutes- July 9, 2014.

IV. Overview

- a. 2013-2014 Audit complete with no findings.
- b. Expansion Space is operational.
- c. Innovations Middle Charter School is now a Community Eligible Provisional (CEP) school for NSLP purposes; Program contract with Youth Food Program for NSLP services.
- d. Discussion of FTE Survey 2, enrollment, payments and adjustments.
- e. Out of field 2014-15 teacher discussion and acknowledgement of letter.
- f. Review and approval of monthly financial statements.
- g. NSLP program management issues and Wellness Policy update.

V. Immediate Business:

a. Enrollment:

Survey 2 enrollment was lower than anticipated. The factors were discussed, including resolutions for aggressive marketing options to include Radio, TV, Direct Flyers and immediate re-marketing to feeder and district schools to reach students in need of our alternative and flexible programs. Since Survey 2, enrollment has increased by 20%.

b. Budget:

The board decided to stay with the approved drafted budget of July 9, 2014, as it was respectfully conservative. Reserves will be transferred to the operational fund to sustain school for the current and anticipated future enrollment surge. Goal is 225 students at Survey 3. Salary of admin

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employees were reduced/not increased, gas allowances, and debit cards discontinued until after results of Survey 3 in February 2015. Non- essential, non- classroom workers were dismissed.

VI. New Business:

- a. Mr. Allen discussed joining the staff at Innovations as a Teacher in the near future; resignation would be accepted.
- b. Discussion regarding searching for and adding an additional board member.
- c. Due to enrollment growth, additional teachers needed in Reading, Math, Science and ESE. Advertisements and recruitment ongoing.
- d. Transportation using an approved school bus company/provider discussed to begin second semester, bids to be solicited.
- e. An additional Computer lab needs to be built to accommodate and prepare for enrollment growth and Computer Based State Testing.

VII. Other Business:

- a. Facility issues are ever current and ongoing. Landlord has decreased its response and assistance with regards to lighting, fire alarm and extinguishers and monitoring service; and is less responsive to the AC and Roof Leaks issues. Facility and maintenance costs/budget discussed.
- b. Independent contractors needed for facility and maintenance repairs. Roof and AC remain ongoing and costly issues.

VIII. Close of Meeting.


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