



MACARTHUR FOOTBALL ASSOCIATION INC.

CONSTITUTION

(As amended at SGM 7/3/16)

Introduction:

This Booklet shall be divided into three (3) divisions,

DIVISION ONE	Rules of Incorporation	(Commencing with Rule 1)
DIVISION TWO	Constitutional By-Laws	(Commencing with Law 101)
DIVISION THREE	Local Competition Rules	(Commencing with Rule 201:)

DIVISION ONE RULES OF INCORPORATION

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Abbreviations:

A.D.C.	Association Development Coach
A.G.M.	Annual General Meeting
ASSOCIATION	Refers to the M.F.A.
BOD	Board Of Directors
F.C.	Fixtures Committee
G.C.	Grading Committee
G.M.	General Meeting
G.M.C.	Grounds Maintenance Committee
S.P.C.	Special Purpose Committee
J.C.	Judiciary Committee
L.C.	Local Competition
M.D.	Managing Directors
D. – L.C.	Director, Local Competition
M.F.A.	Macarthur Football Association Inc.
M.G.	Management Group comprising all Directors
F.N.S.W.	Football New South Wales Limited
S.C.P.	Senior Coaching Panel
S.G.M.	Special General Meeting

PART 1: PRELIMINARY

Rule 1. INTERPRETATIONS

- 1.1. In these Rules, except in so far as context or subject matter otherwise indicates or requires, reference to the masculine gender or the feminine gender, where consistent with the text of these Rules, include the other gender:
- (a) “**Member Club**” means any Club, Junior Representative, Senior Representative, Supporters Club or Organization whether incorporated or unincorporated which is admitted into membership in accordance with these Rules.
 - (b) “**Ordinary Member**” means any member who is a real person who has attained the age of eighteen (18) years who has been elected to membership in accordance with Rule 3 hereof.
 - (c) “**Junior Member**” means any person who is a real person who has not attained the age of eighteen (18) years who has been elected to membership in accordance with Rule 3 hereof.
 - (d) “**Life Member**” means those persons who have been elected to Life Membership of the Association in accordance with these Rules.
 - (e) “**Association**” / “**The Association**” except where specifically stated otherwise, means the Macarthur Football Association Inc.
 - (f) “**Directors**” means the governing body of the Association.
 - (g) “**Secretary**” means:
 - i. The person holding office under these rules as Secretary of the Association.
 - ii. Where no such person holds that office – the Public Officer of the Association.
 - (h) “**Special General Meeting**” (S.G.M.) means a General Meeting of the Association other than an Annual General Meeting (A.G.M.) or other General Meeting (if applicable).
 - (i) “**The Act**” means the Association’s Incorporation Act, 2009.
 - (j) “**The Regulation**” means the Association’s Incorporation Regulation, 2010.
 - (k) “**Rules of Incorporation**” except where specifically stated otherwise, means the Macarthur District Soccer Football Association Inc Rules of Incorporation.
 - (l) “**The Constitutional By-Laws**” except where specifically stated otherwise, means the Macarthur Football Association Inc the Constitutional By-Laws.
 - (m) “**Participant**” means Players, Coaches, Office Holders, Match Officials, Spectators and any Person involved in a football activity.

- 1.2. In these Rules
 - (a) A reference to a function includes a reference to a power authority and duty.
 - (b) A reference to the exercise of a function includes, where a function is a duty, a reference to the performance of the duty.
- 1.3. The provisions of the interpretation Act, 1897, apply to and in respect of these Rules in the same manner as those provisions would so apply if these Rules were an instrument made under the Act.

PART 2: JURISDICTION

Rule 2. JURISDICTION

- 2.1. The jurisdiction of the Association shall cover all of the following,
- (a) Clubs, Teams, Players, Coaches, Office Holders, Match Officials, Participants, Spectators and any other person subject to the Football Federation of Australia National Code of Conduct
 - (b) Association matches played within its boundaries and on grounds used for association purposes.
 - (c) Referees that are appointed who are not members of an official Organization of Referees affiliated with this Association.
 - (d) Representative Players, Officials, Supporters and Teams representing this Association in matches played in and outside its boundaries.
 - (e) The jurisdiction of the Association shall extend beyond its boundaries by agreement with other Soccer Associations and with the approval of the governing body if applicable.

PART 3: MEMBERSHIP

Rule 3. MEMBERSHIP QUALIFICATIONS

- 3.1. A Club is qualified to be a Member Club of the Association if, but only if,
 - (a) The Club or Organization is an affiliated and financial member of the unincorporated Association known as the Macarthur Football Association at the time of Incorporation and provided such Club or organization indicated in writing its desire to become a Member Club of the Macarthur Football Association Incorporated and undertakes to comply with the Rules of the Association and with any other Body or Organization of which the Association is a member or with which it is affiliated.
 - (b) Is a Club or Organization admitted to membership in accordance with these Rules provided that no Club or Organization shall be eligible to become elected to membership of the Association unless the Rules or Constitution of that Club contains within it a provision to the following effect. The Club shall do all such things necessary to implement and enforce any decision of the Association relating to any Player, Official, Person or Club, who is a member of the Club or seeks to be a member of the Club.
- 3.2. A person is qualified to be an Ordinary Member of the Association if that person is a natural person who has attained the age of eighteen (18) years.
- 3.3. A person is qualified to be a Junior Member of the Association if but only if the person is a natural person who has not attained the age of eighteen (18) years and is currently registered with the Association either as a player or is a Junior Member of a Club of the Association.
- 3.4. A Life Member shall be any member who shall be elected as such by a two-thirds majority of those present at an A.G.M. of the Association and shall thereafter be entitled to all privileges (including entitlement to vote and take part in the management of the Association) as an Ordinary Member of the Association without paying the annual subscription or any special payment for such Life Membership provided that no member shall be elected a Life Member unless he has been a member for a continuous period of not less than ten years and has rendered exceptional service to the Association. Not more than two (2) Life Members shall be elected in any one financial year. Each nomination being put to a separate vote must attain a two-thirds majority to be elected. Nominations for Life Membership with proposers and seconders remarks will only be accepted up to 42 days before the A.G.M. In the event of there being more than two nominations for Life Membership the Directors will select the two (2) to be proposed for election by the members at the A.G.M.
- 3.5. All Players, Coaches and Managers registered with or appointed by a Member Club and all members of the Directors of such Member Club and all Players, Coaches and Managers registered with or appointed by the Association shall be ordinary members of the Association if they have

attained the age of eighteen (18) years or Junior Members if they have not attained the age of eighteen (18) years.

- 3.6. No Ordinary Member or Junior Member shall be entitled to receive notice of meetings, to nominate any person for membership or nominate any other person to stand for the Directors of the Association or to vote in any election or any ballot of the Association of members of the Directors of the Association or to vote at any General Meeting of the Association other than as expressly authorized by these Rules.
- 3.7. Only real persons shall be entitled to be nominated or to fill any Directors position under Section 18 of these rules. (Election of Directors)

Rule 4. NOMINATION FOR MEMBERSHIP

- 4.1. A nomination of a person for membership of the Association,
 - (a) Shall be made by a member of the Association in writing in the appropriate form.
 - (b) Shall be lodged with the Secretary of the Association.
 - (c) Nominations shall close on the 30th June each year
- 4.2. A nomination of a Club for Club membership of the Association,
 - (a) Shall be made by a member of the Association in writing on the appropriate form.
 - (b) Shall be lodged with the Secretary of the Association.
 - (c) Nominations for new membership shall close at midnight on 31st January each year.
 - (d) Nominations for renewal of a Member Club shall close at midnight on 31st January each year.
- 4.3. As soon as practicable after receiving each nomination for membership, the Secretary shall refer each nomination to the Directors whom shall determine whether to approve or to reject the nomination.
- 4.4. Where the Directors determine to approve a nomination for membership, the Secretary shall, as soon as practicable after that determination, notify the nominee of that approval and request the nominee to pay within the period of 28 days after receipt by the nominee of the notification the sum payable under the rules by a member as entrance fee and annual subscription fee.
- 4.5. The Secretary shall, on payment by the nominee of the fees referred to in Rule 4.4 within the period referred to in that Rule, enter the nominee's name in the register of members and, upon the name being so entered, the nominee becomes a member of the Association.
- 4.6. An appeal shall lie in respect of the acceptance or rejection by the Directors of an application by a person or Club for membership to the

Association in a G.M. Any such appeal against acceptance or rejection of an application for membership shall be brought by either the person, or a person representing the Club whose membership has been rejected or by an existing member Club of the Association. Such appeal shall be made in writing and received by the Secretary of the Association within 14 days of acceptance or rejection of the application for membership. The Secretary shall cause such appeal to be added to the business paper of the next G.M. of the Association. Whereupon such appeal being heard as part of General Business of the Association and the Association shall resolve the issue of membership by way of a simple majority.

Rule 5. CESSATION OF MEMBERSHIP

- 5.1. A Member Club or person shall cease to be a member of the Association if that Club Member or person,
- (a) Resigns that membership.
 - (b) Is expelled from the Association.
 - (c) In the case of an Ordinary or Life Member if that person dies, or in the case of a Member Club if that Club shall cease to exist.
 - (d) Fails to pay their annual membership fee within a period of 28 days from the date appointed in Rule 9 thereof. (fees and subscriptions etc)

Rule 6. MEMBERSHIP ENTITLEMENTS NOT TRANSFERABLE

- 6.1. A right, privilege or obligation which a person or Club has by reason of being an Ordinary Member, Junior Member or a Member Club of the Association.
- (a) Is not capable of being transferred or transmitted to another person or Club.
 - (b) Terminates upon cessation of the person's or Club's membership.

Rule 7. RESIGNATION OF MEMBERSHIP

- 7.1. A member of the Association is not entitled to resign that membership except in accordance with Rule 7.2.
- 7.2. A member of the Association who has paid all amounts payable by the member to the Association
- 7.3. Where a member of the Association ceases to be a member pursuant to Rule 7.2, and in every other case where a member ceases to hold membership, the Secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

Rule 8. REGISTER OF MEMBERS

- 8.1. The Public Officer of the Association shall establish and maintain a register of members of the Association specifying the name and address of each person or Member Club who is a member of the Association, together with the date on which the person or Club became a Member.

Rule 9. FEES, SUBSCRIPTIONS ETC

- 9.1. Member Clubs of the Association shall, upon admission to membership, pay to the Association a joining fee determined by the Directors. Annual membership fees shall be determined by the Directors which shall be payable by the 1st of February each year.
- 9.2. No joining fee shall be payable in respect of ordinary or Junior Members. Ordinary and Junior Members shall pay an annual membership fee which shall be determined by the Directors. Annual fees in respect of Ordinary and Junior Members shall be paid upon registration with the Association.

Rule 10. MEMBERS LIABILITIES

- 10.1. The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association as required by Rule 9.

Rule 11. DISCIPLINE OF MEMBERS

- 11.1. Members or Participants of the Association shall be disciplined if any member or participant shall wilfully refuse or neglect to comply with the provisions of the Rules of the Association or shall be guilty of any conduct of which, in the opinion of the Directors or Sub-Committee, is unbecoming of a member or prejudicial to the interest of the Association.

The Directors or Sub-Committee shall have powers as outlined in Rule 11.2

A Member or Participant subject to Rule 11.1 shall have at least seven days notice in writing of the hearing date and of what is alleged against them and shall at the hearing have had the opportunity of giving orally or in writing any explanation or defence they may think fit.

- 11.2. The Directors or Sub Committee referred to in Rule 11.1 shall have the following powers.
- (a) order the payment of a fine or a penalty;
 - (b) order the doing or not doing or the return of anything;
 - (c) expel, suspend, reprimand, or disqualify any Participant or Member from any football activity for such time as it deems fit;.

- (d) deduct points from any member club in a competition;
 - (e) make a declaration or order specific performance;
 - (f) order any other sanction as the Directors or Sub Committee may determine;
 - (g) make such recommendations to the Directors as they may deem appropriate for its enquiry/investigation
- 11.3. The Sub-Committee as defined in Rule 11.1 shall be known as the Special Purpose Committee (S.P.C.) and members of the Special Purpose Committee shall be determined by the Directors.
- 11.4. Directors shall not be members of a Sub-Committee as defined in Rule 11.1.

Rule 12. RIGHT OF APPEAL OF DISCIPLINED MEMBERS

- 12.1. A member may appeal to the Directors against a resolution of the S.P.C., which was passed under Rule 11.1, within 7 days after notice of the resolution is served on the member, by lodging with the Association Secretary a notice to that effect.
- 12.2. Upon receipt of a notice from a member under Rule 12.1, the Association Secretary shall notify the Directors, which shall convene a meeting to be held within 21 days after the date on which the Association Secretary received the notice.
- 12.3. In addition thereto any member or participant may exercise any right to appeal that is available under the constitution of Football New South Wales Limited with which the Association is affiliated in accordance with the Rules and Constitution and By-Laws of such body

PART 4: DIRECTORS

Rule 13. DIRECTORS

- 13.1. The Directors shall be named,
- (a) Chairman
 - (b) Financial Controller
 - (c) Local Competition Director
 - (d) Five (5) Association Directors

RESPONSIBILITIES AND ACCOUNTABILITIES OF THE DIRECTORS

Rule 14. DIRECTORS

- 14.1. Chairman
- (a) Ensure that all Rules and By-laws of the Association are adhered to
 - (b) Chair all Management Group meetings.
 - (c) Chair the Association General Meetings.
 - (d) Chair all A.G.M.'s and S.G.M.'s.
 - (e) Be a master signatory of all bank accounts.
 - (f) Instruct the Secretary to call Director meetings for extraordinary business if no date was set at the preceding Director meeting.
 - (g) Instruct the Secretary to call regular Director meetings.
 - (h) Ensure that all Sub-committees are properly constructed and operational
- 14.2. Financial Controller
- (a) Cause functional banking of all monies.
 - (b) Be a master signatory of all bank accounts.
 - (c) Preparation of all budgets and cause preparation of all functional budgets.
 - (d) Preparation of annual accounts.
 - (e) Cause issuing of functional monthly statements and variance reports.
 - (f) Pay all accounts passed for payment by the Directors.
- 14.3. Local Competition
- (a) Implement policies as determined by the Directors in relation to the Local Competition.
 - (b) Shall direct that minutes of all Local Competition General meetings be recorded.

- (c) Authorize payments of accounts within the policies and budget of the Directors.
- (d) Maintain the budget for the Local Competition within the policies of the Directors.
- (e) Shall manage all competitions conducted by the Association and shall make reports as determined by the Directors.
- (f) Shall be Chairman of the Fixtures and Grading Committees.
- (g) Shall be Co-ordinator of the Association for external Club Level competitions to the Association.
- (h) Deal with correspondence regarding the Local Competition.
- (i) Present a financial statement and variance report of all Committees at all Local Competition General meetings and Copy to the Financial Controller.
- (j) Budgets and all reports from all Committees to be tabled at L.C.M.

14.4. Association Directors

- (a) Develop, implement and monitor all policies formed by the board in the interests of the Association.
- (b) Enhance and develop relationships between member clubs and the business community.
- (c) Promote and develop governance principles and all other necessary policies for the effective business management of the Association in accordance with board adopted procedure

Rule 15. END OF DESCRIPTION OF DIRECTOR ROLES

Rule 16. POWERS AND DELEGATION OF THE DIRECTORS

- 16.1. The Directors of the Association, subject to the Act, the regulation and these Rules and to any resolution passed by the Association in an A.G.M. or S.G.M.
- (a) Shall control and manage the affairs of the Association.
 - (b) May exercise all such functions as may be exercised by the Association other than those functions that are required by these Rules to be exercised by a General meeting of members of the Association.
 - (c) Has power to perform all such Acts and do all such things as appear to the Directors to be necessary or desirable for the proper management of the affairs of the Association.
 - (d) To form such Sub-Committees and appoint persons to serve on such Sub-Committees as may be desirable and appropriate to exercise all

its duties and to delegate to such Sub-Committees such powers as the Directors themselves may exercise. Provided, however that any decision of any Sub-Committee so formed shall be subject to review by the Directors.

- (e) Develop, implement and maintain policies of the Association.
- (f) Appoint a person to act as Metropolitan League Teams Program Convenor to oversee and co-ordinate activities and policies.

16.2. Delegation by Directors to Sub-Committees

- (a) The Directors may delegate to one or more Sub-Committees (consisting of such persons as the Directors think fit) the exercise of such of the powers and functions of the Directors as the Directors think fit.
- (b) All sub-committees appointed by the Directors, shall have a written charter detailing the powers and responsibilities of that sub-committee.
- (c) A function, the exercise of which has been delegated to a Sub-Committee under this Rule may, while the delegation remains unrevoked, be exercised from time to time by the Sub-Committee in accordance with the terms of the delegation.
- (d) A delegation under this section shall be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or to time or circumstances, as shall be specified by the Directors.
- (e) Notwithstanding any delegation under this Rule, the Directors may continue to exercise any function delegated.
- (f) Any act or thing done or suffered by a Sub-Committee acting in the exercise of a delegation under this Rule has the same force and effect as it would have if it had been done or suffered by the Directors.
- (g) The Directors may revoke wholly or in part any delegation under this Rule.
- (h) A Sub-Committee may meet and adjourn as it thinks proper, or as directed by the Directors.

Rule 17. CONSTITUTION AND MEMBERSHIP

17.1. Subject in the case of the first members of the Directors to Section 21 of the Act, the Directors shall consist of,

- (a) Chairman
- (b) Financial Controller
- (c) Local Competition Director
- (d) Five (5) Association Directors

- 17.2. Each Director shall, subject to these rules, hold office for a period tender of two (2) years until the conclusion of the A.G.M. following the date of the member's election, but is eligible for re-election.
- 17.3. The Chairman, and Local Competition Director shall be elected on odd years and the Financial Controller and Association Directors shall be elected on even years. Any Director holding office at the date of amendment of this clause shall remain in office until the next due retirement date in accordance with this clause.
- 17.4. In the event of a casual Director vacancy the Directors may appoint a person to fill the vacancy (subject to Rule 18.6 - election of directors) and the person so appointed shall hold office until the conclusion of the next A.G.M. following the date of the appointment

Rule 18. ELECTION OF DIRECTORS

- 18.1. Nominations of candidates for election as Directors, as defined in Rule 17.1, (constitutional membership)
 - (a) Shall be made in writing on an approved form, signed by an Executive member of two individual Member Clubs and/or Life Members not being the same person of the Association and accompanied by the written consent of the candidate with a personal resume (which may be endorsed on the form of the nomination), and shall be delivered to the Secretary no later than 14 days prior to the A.G.M. at which the election is to take place.
 - (b) If insufficient nominations are received in writing then, at the time nominations are called for during the course of the A.G.M., provided such nomination is moved by two members of the Association and the candidate either orally, if he be in attendance at the meeting, or in writing including a personal resume if he not be in attendance at the meeting indicates his consent to nomination.
- 18.2. If only one nomination is received for a position, a ballot in accordance with clause 18.4 shall still be held and a simple majority of members entitled to vote must be reached to ratify the election.
- 18.3. If more than one nomination is received for a position, a ballot shall be held.
- 18.4. The ballot for the selection of Directors shall be conducted at the A.G.M. by secret ballot in such usual and proper manner as the Directors may direct.
- 18.5. Any vacant Director positions shall be deemed to be casual vacancies.
- 18.6. A maximum of one Director representing the interests of any one Member Club or deemed to be representing a Member Club shall be entitled to be elected or appointed (in the case of a casual Director) as a Director.

Rule 19. CASUAL VACANCIES

- 19.1. For the purpose of these Rules, a casual vacancy in the office of a Director occurs if the:
- (a) member
 - i. Dies.
 - ii. Becomes an insolvent under administration within the meaning of the Companies (New South Wales) code.
 - iii. Resigns office by notice in writing given to the Secretary.
 - iv. Becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health.
 - v. Is absent without the consent of the Directors from three (3) consecutive Directors meetings.
 - (b) position is not filled at an A.G.M.

Rule 20. REMOVAL OF A DIRECTOR

- 20.1. The Association in an S.G.M. may by resolution remove any Director from office before the expiration of the Directors term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the Director so removed.
- 20.2. Where a Director to whom a proposed resolution referred to in Rule 20.1 relates, makes representations in writing (not exceeding a reasonable length) to the Secretary or Chairman and requests that the representations be notified to the Member Clubs of the Association, the Secretary or the Chairman may send a copy of the representations to each Member Club and Life Member of the Association or, if they are not sent, the Member Club is entitled to require that the representations be read out at the meeting at which the resolution is considered.

Rule 21. MEETINGS AND QUORUM

- 21.1. The Directors shall meet together for the dispatch of business and adjourn at such times and such places and at such frequency as the Directors may determine.
- 21.2. By any two Directors, notice of which shall be given by the Secretary to each member of the Directors at least 48 hours (or such other period as may be unanimously agreed upon by the members of the Directors) before the time appointed for the holding of the meeting.
- 21.3. Notice of a meeting given under Rule 21.2 shall specify the general nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except business, which

the Directors at the meeting unanimously agree to treat as urgent business.

- 21.4. Any four (4) Directors constitute a quorum for the transactions of the business of a meeting of the Directors.
- 21.5. No business shall be transacted by the Directors unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting stands adjourned to the same place and at the same hour within seven (7) days.
- 21.6. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
- 21.7. At a meeting of the Directors,
 - (a) The Chairman or, in the Chairman's absence, the Financial Controller shall preside.
 - (b) If the Chairman and the Financial Controller are absent or unwilling to act such, one of the remaining Directors as may be chosen by those present at the meeting to preside.

Rule 22. VOTING DECISIONS OF DIRECTORS

- 22.1. Questions arising at a meeting of the Directors or of any Sub-Committee appointed by the Directors shall be determined by a majority of the votes of the Directors or Sub-Committee present at the meeting.
- 22.2. Subject to Rule 21.4 re: quorum, the Directors may act notwithstanding any vacancy in their numbers.
- 22.3. Any act or thing done or suffered, or purporting to have been done or suffered, by the Directors or by a Sub-Committee appointed by the Directors, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the Directors or Sub-Committee.

PART 5: GENERAL MEETINGS

Rule 23. ANNUAL GENERAL MEETING - HOLDING OF

- 23.1. With the exception of the first A.G.M. of the Association, the Association shall, at least once in each calendar year and after the expiration of each financial year of the Association, that being the 30th June, an A.G.M. of the Members must be convened.

Rule 24. ANNUAL GENERAL MEETING - CALLING OF AND NECESSARY BUSINESS

- 24.1. The A.G.M. of the Association shall, subject to the Act and to Rule 23, be convened on such date and at such place and time as the Directors see fit.
- 24.2. In addition to any other business which may be transacted at an A.G.M., the business of an A.G.M. shall be,
- (a) To confirm the minutes of the last preceding A.G.M. and of any S.G.M., not previously confirmed.
 - (b) To receive from the Directors reports upon the activities of the Association during the last preceding financial year.
 - (c) To elect Directors and Committees of the Association and other Sub-Committee positions as per the By-Laws. (Law 101)
 - (d) To receive and consider the statement, which is, required to be submitted to members pursuant to Section 26.6 of the Act.
- 24.3. An A.G.M. shall be specified as such in the notice convening it.
- 24.4. A member being a Member Club shall have two (2) votes, Life Members shall have one (1) vote only, but in the event of an equality of votes on any question, the person presiding may exercise a casting vote only.

Rule 25. ASSOCIATION GENERAL MEETINGS

- 25.1. Regular General meetings of the Association shall take place on the first Monday of every month, excluding October to January or such other times and at such places as the Directors shall from time to time determine.
- 25.2. Business at such regular Association General meetings Shall include,
- (a) Confirmation of minutes of preceding regular General meeting or any S.G.M. held since the previous regular General meeting.
 - (b) To receive reports from members of the Local Competition Committee and any Local Competition Sub-Committees.
 - (c) General Business.

Rule 26. SPECIAL GENERAL MEETINGS - CALLING OF

- 26.1. The Directors may convene a S.G.M. of the Association under Rule 27.
- 26.2. The Directors shall, on the requisition in writing of not less than three (3) Member Clubs, convene a S.G.M. of the Association.
- 26.3. A requisition of Member Clubs for a S.G.M.,
 - (a) Shall state the purpose of the meeting.
 - (b) Shall be signed by the members making the requisitions.
 - (c) Shall be lodged with the Secretary.
 - (d) May consist of several documents in similar form, each signed by one or more of the Member Clubs making the requisition.
- 26.4. If the Directors fail to convene a S.G.M. to be held within one (1) month after the date on which the requisition of members is lodged with the Association Secretary, any one or more of the members who made the requisition may convene a S.G.M. to be held not later than 3 months after that date.
- 26.5. A S.G.M. convened by a Member Club or Clubs as referred to in Rule 26.4 shall be convened, as nearly as is practicable in the same manner as S.G.M.'s are convened by the Directors and any member who thereby incurs expense is entitled to be reimbursed by the Association for any expense so incurred.

Rule 27. NOTICE

- 27.1. Except where the nature of the business proposed to be dealt with at a S.G.M. or A.G.M. requires a special resolution of the Association, the Association Secretary shall, at least 7 days before the date fixed for the holding of the S.G.M. or A.G.M., cause to be sent by pre-paid post, facsimile, email or other form of electronic transmission to each Member Club, Life Member, Director and LCC Member a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- 27.2. Where the nature of the business proposed to be dealt with at a General Meeting requires a special resolution of the Association, the Association Secretary, at least 21 days before the date fixed for the holding of the General Meeting, cause notice to be sent to each member in the manner provided in Rule 27.1 specifying, in addition to the matter required under Rule 27.1, the intention to propose the resolution as a special resolution.
- 27.3. No business other than that specified in the notice convening a S.G.M. or A.G.M. shall be transacted at the meeting except in the case of an A.G.M., business which may be transacted pursuant to Rule 24.2.

Rule 28. PROCEDURE

- 28.1. No items of business shall be transacted at an A.G.M., S.G.M. or General Meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- 28.2. Ten (10) members present in person (being members entitled under these rules to vote at an A.G.M., S.G.M. or G.M. ten (10) of whom shall be Member Clubs, constitute a quorum for the transaction of the business of an A.G.M., S.G.M. or G.M.
- 28.3. If within half an hour after the appointed time for the commencement of a General meeting a quorum is not present the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same time and (unless another place is specified at the time of adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- 28.4. If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the meeting shall be abandoned.

Rule 29. PRESIDING MEMBER

- 29.1. The Chairman or, in the Chairman's absence, the Financial Controller shall preside as Chairman at each A.G.M., S.G.M and G.M of the Association.
- 29.2. If the Chairman, Financial Controller or the next senior Director are absent from the A.G.M., S.G.M. or G.M. or unwilling to act, the members entitled to vote who are present shall elect one of their number to preside as Chairman at the meeting.
- 29.3. The presiding member of all meetings shall have a casting vote only.

Rule 30. ADJOURNMENT

- 30.1. The Chairman of an A.G.M. or S.G.M. at which a quorum is present may, with the consent of the majority of members present at the meeting, and entitled to vote, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- 30.2. Where an A.G.M. or S.G.M. is adjourned for 14 days or more, the Secretary shall give written notice of the adjourned meeting to each member of the Association entitled to receive such notice stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

- 30.3. Except as provided in Rule 30.1 and Rule 30.2, notice of an adjournment of an A.G.M. or S.G.M. or of the business to be transacted at an adjourned meeting is not required to be given.

Rule 31. VOTING DECISIONS

- 31.1. A question arising at any meeting of the Association shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of, or against that resolution.
- 31.2. At an A.G.M., S.G.M. or G.M. of the Association, a poll may be demanded by the Chairman or by not less than three (3) members eligible to vote who are present in person at the meeting.
- 31.3. Where the poll is demanded at an A.G.M., S.G.M. or G.M. the poll shall be taken,
- (a) Immediately in the case of a poll which relates to the election of the chairman of the meeting or to the question of an adjournment.
 - (b) In any other case, in such manner and at such time before the close of the meeting as the Chairman directs and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

Rule 32. SPECIAL RESOLUTION

- 32.1. A resolution of the Association is a special resolution if,
- (a) It is passed by a majority which comprises not less than three (3) quarters of such members of the Association as, being entitled under these rules so to do, vote in person at a S.G.M. or A.G.M. of which not less than 21 day's written notice specifying the intention to propose the resolution was given in accordance with these rules.
 - (b) Where it is made to appear to the Commission (Department of Fair Trading) that it is not possible or practicable for the resolution to be passed in the manner specified in paragraph (a) – the resolution is passed in a manner specified by the Commission.

Rule 33. VOTING

- 33.1. Upon any questions arising at any General Meeting of the Association, a Member Club has two (2) votes and Life Members shall have one (1) vote only.
- 33.2. All votes shall be given personally.
- 33.3. In the case of an equality of votes on a question at a General Meeting, the Chairman of the meeting is entitled to exercise a casting vote only.
- 33.4. A member is not entitled to vote at any General Meeting of the Association unless all money due and payable by the member to the Association has been paid.
- 33.5. Clubs must pay all accounts in full, putting any queries/complaints in writing, in letter form detailing alleged discrepancies. No amounts are to be deducted before payment.

Rule 34. APPOINTMENT OF PROXIES

- 34.1. No member shall attend or vote at any meeting of the Association or of any Directors of the Association or vote at any election of the Association as a proxy of another person.

PART 6: MISCELLANEOUS

Rule 35. MEMBERSHIP OF FOOTBALL NEW SOUTH WALES LIMITED

- 35.1. The Association shall at all times be bound by the Constitution, Rules and Regulations of Football New South Wales Limited. Where there is any inconsistency between any provision of the Constitution and or Rules and Regulations of the Association and those of Football New South Wales Limited, then to the extent of such inconsistency the Constitution of Rules and Regulations of Football New South Wales Limited shall prevail. The Association shall be bound by the lawful decisions of the Board of Football New South Wales Limited and it shall do all things reasonably necessary to implement and enforce such decisions.
- 35.2. The Association shall do all such things necessary to implement and enforce any decision of Football New South Wales Limited relating to any player, Official, person or Club who is a member of or affiliated with the Association or seeks to be a member or affiliated with the Association.

Rule 36. INSURANCE

- 36.1. The Association may effect and maintain any form of insurance as the Directors determine.

Rule 37. FUNDS – SOURCE

- 37.1. The funds of the Association shall be derived from entrance fees, and annual subscriptions of members, donations, and sponsorship and, subject to any resolution passed by the Association in A.G.M. or S.G.M., such other sources as the Directors determine.

Rule 38. FUNDS – MANAGEMENT

- 38.1. Subject to any resolution passed by the Association in General meeting, the funds of the Association shall be used in pursuance of the objects of the Association in such manner as the Directors determine.
- 38.2. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any two (2) of the designated signatories, one of whom shall be a master signatory.
- 38.3. All money received by the Association shall be deposited the next banking day or within 48 hours and without deduction to the credit of the Association's bank account.
- 38.4. The Association shall, as soon as, and where practicable after receiving any money, issue an appropriate receipt.

Rule 39. ALTERATION OF OBJECTS AND RULES

- 39.1. The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the Association.

Rule 40. COMMON SEAL

- 40.1. The common seal of the Association shall be kept in the custody of the Public Officer.
- 40.2. The common seal shall not be affixed to any instrument except by the authority of the Directors and affixing of the common seal shall be attested by the signatures of two (2) Directors.

Rule 41. CUSTODY OF BOOKS ETC

- 41.1. Except as otherwise provided by these rules, the Public Officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the Association.

Rule 42. INSPECTION OF BOOKS ETC

- 42.1. The records, books and other documents of the Association shall be open to inspection, free of charge on written request by the member of the Association.

Rule 43. SERVICES OF NOTICES

- 43.1. For the purpose of these Rules, a notice may be served by or on behalf of the Association upon any member either personally or by sending it by post to the member at the member's address shown in the register of members or by facsimile, email or other form of electronic transmission.
- 43.2. Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document shall, unless the contrary is proved, be deemed for the purpose of these rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.
- 43.3. Where a document is sent to a person by any form of electronic transmission, the document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the member at the time of transmission by the Association.

Rule 44. PATRONS

44.1. The Association may elect Patrons as the Association at an A.G.M. or S.G.M. desire. Patrons shall hold office for as long as the Association may determine. Patrons shall be entitled to attend all meetings of the Association but shall not be entitled to vote there at.

Rule 45. BY-LAWS

45.1. The Association may at an S.G.M. or A.G.M., alter or repeal all such By-Laws as it may deem necessary or expedient for the proper conduct and management of the Association.

Rule 46. PAYMENTS TO DIRECTORS

46.1. Directors shall not be appointed to any salaried office of the Association or any office of the Association paid by fees, and no remuneration or other benefit in money or money's worth shall be given by the Association to any member of the Directors except,

- (a) Repayment of out-of-pocket expenses.
- (b) Interest at a rate, not exceeding interest at the rate for the time being which is or would be charged by the Associations bankers for money lent to the Association.
- (c) Honorariums if any as determined by the A.G.M.

Rule 47. SURPLUS PROPERTY

47.1. In the winding up of the Association the surplus property of the Association shall, subject to any trust affecting that property or any part of it vest in another organization has objects substantially similar to the Association and is not carried on for the object of trading or securing, procuring gain for its members, or failing such special resolution as nominated by the Corporate Affairs.

****** END OF DIVISION ONE *******



MACARTHUR FOOTBALL ASSOCIATION INC.

DIVISION TWO

CONSTITUTIONAL BY-LAWS

(As amended at SGM 7/3/2016)

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PART 1: GENERAL

Law 101. Name

- 101.1. The name of this Association shall be the MACARTHUR FOOTBALL ASSOCIATION INC.
- 101.2. This document may be cited as the Macarthur Football Association By-Laws.
- 101.3. These By-Laws shall be binding on all members and affiliates of the Association.
- 101.4. Each Member Club upon affiliation shall be furnished with a copy of the Rules and By-Laws, the receipt of which shall be regarded as sufficient proof that the Club is aware of all incurred responsibilities.
- 101.5. All matches played under the control of this Association shall be played under the rules of F.I.F.A. subject to the Association By-Laws and Competition Rules.
- 101.6. Any reference to the masculine gender or the feminine gender shall, where consistent with the text of these Rules and By-Laws, include the other gender.

Law 102. MISSION STATEMENT

- 102.1. The mission of the Association shall be to promote and develop the game of Soccer in the Macarthur District for the benefit of all within a framework of sound and ethical practice.

Law 103. ALTERATIONS TO BY-LAWS

- 103.1. Alterations to the Constitutional By-Laws can only be made at the A.G.M. or at a S.G.M. of the Association, provided at least twenty one (21) days notice of the alteration/s in writing have been given to all Club Secretaries, Directors and Life Members.
- 103.2. No alteration or amendment or addition to the Constitutional By-Laws shall be binding unless carried by a two thirds (2/3) majority of those present and entitled to vote. (Note: See Incorporated Rule 39 – Alteration of Objects and Rules)

Law 104. DELEGATES

- 104.1. Delegates from the Association to affiliated bodies shall vote as authorized and where not specifically instructed, in the best interests of the Association.
 - (a) No Delegate or Director shall put forward, Propose or Commit the Association to any proposal, plan etc without the approval of the BOD.

- 104.2. For a Member Club to have voting eligibility the Member Club must,
- (a) Be a financial member as per the Rules and By-Laws.
 - (b) For an A.G.M., S.G.M. or G.M. a Club must supply two (2) delegates of their choice. Clubs failing to comply shall be fined one All Age Team registration fee for each delegate not in attendance.

Law 105. ASSOCIATION AUDITOR

- 105.1. An Auditor, who is not a member of the Association shall be elected at the A.G.M.

Law 106. FEES

- 106.1. All fees and Coaches affiliation fees referred to in the By-Laws shall be determined by the BOD within 30 days of the A.G.M.

PART 2: DUTIES OF OFFICIALS

COMMITTEES

Law 107. COMMITTEE NOMINATIONS

107.1. Following the close of nominations for positions on the BOD and Committee positions for the ensuing year, the Secretary shall within 48 hours send notice to all Club Secretaries, Life Members and current Directors and Committee Members of the nominations received.

Law 108. LOCAL COMPETITION COMMITTEE

108.1 The Local Competition Committee (LCC) shall consist of nine (9) elected members. These members shall come under the direction of the Director Local Competition. The LCC shall be delegated folios as determined by the BOD and Management Staff. The folios will encompass all functions and management of MDSFA competitions and compliance. The relevant folios shall be allocated to each LCC committee member by the Director Local Competition

Law 109. Left Blank Intentionally

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PART 3: JUDICIARY COMMITTEE

Law 110. JUDICIARY COMMITTEE

- 110.1. This Committee shall consist of four (4) members, including the J.C. Chairman, as nominated by the LCC with no more than one person from any one Club. The Chairman does not have a deliberate vote, but only he will determine the sentence within the guidelines of the J.C. as determined by the BOD. The other members shall be selected from a roster of Club Committee persons and/or members submitted to the Association, Subcommittee members, but having no connection with the Clubs involved in the match in which the send off occurred.
- 110.2. The J.C. shall meet on Tuesday evenings (or any other evening as required) at a time and place notified by the J.C. Chairman. Should less than three (3) rostered J.C. members be available to hear a case, then that case shall be deferred to a later date and the player/s concerned permitted to play until such time as the case is heard. If the J.C. Chairman is unable to officiate as J.C. Chairman the Director Local Competition will nominate a member of the L.C.C. to officiate in his place.
- 110.3. It shall be preferable for the Referee who sent the player from the field of play to be present at any challenge. A Referees Body representative should be present at the J.C. hearing to give technical evidence and written evidence of the offence. Should the Referee be unable to attend the challenge hearing the J.C. Chairman, at his discretion may contact the Referee by telephone to obtain further information.

Law 111. APPOINTMENT OF SUB-COMMITTEES

111.1. General Purposes Committee (G.P.C.)

- (a) The role of the G.P.C. as indicated in Law 1156.1 to 116.4 inclusive
- (b) The G.P.C. shall consist of a Chairman and six (6) other members as selected by the Member Clubs. These members shall be allocated to a panel. The GPC Chairman shall select the relevant panel or panel members to hear any matters referred to the GPC
- (c) The Chairman shall be a member of the L.C.C and shall have a casting vote only.
- (d) Any two members plus the Chairman shall constitute a quorum.

111.2. Special Purposes Committee (S.P.C.)

- (a) The role of the S.P.C. shall be the subcommittee as defined in rule 11.1
- (b) The S.P.C. shall consist of a Chairman appointed by the BOD and six (6) other members as appointed by the BOD. These six (6) members shall form three (3) panels with two (2) members on each panel. The SPC Chairman shall allocate the relevant panel to each case

- (c) The Chairman shall have a casting vote only.
- (d) Any two members plus the Chairman shall constitute a quorum.
- (e) BOD shall not form any part of this committee.

PART 4: CAUTIONS AND SEND OFF OF PLAYERS

DEFINITION OF MATCH

Law 112. CAUTIONS

- (a) Pursuant to this section a match suspension shall apply to competition matches involving the team and grade in which the player is registered with in the association regardless of the team and/or grade in which the send off occurred. Such suspension shall commence from the completion of the match in which the offence occurred.
 - (b) Any player suspended from playing in the team with which he/she is registered with shall also be ineligible to compete in any other team or grade during the period of such suspension.
- 112.1. An official booking (or caution) is administered by the Referee recording players' name and/or number on the relevant match card.
- 112.2. After an individual player has received five (5) official cautions in separate competition matches in any one season, the player will then serve a one (1) match suspension. (refer to 112.5).
- 112.3. Any individual player who receives a further three (3) official cautions in any one season, making a total of eight (8), will then be suspended for a further two (2) matches.
- 112.4. Any individual player who receives nine (9) or more official cautions in any one season shall appear before the next J.C. meeting following receipt of this caution. The players Club Secretary must request an appointment time with the J.C. Chairman (refer to 112.2)
- (a) The J.C. may apply a bond, fine or suspension for each caution received after eight (8) in any one season.
- 112.5. There shall be no appeal against suspensions incurred after receiving 5, 8 or more official cautions.
- 112.6. Suspensions incurred from 112.2 or 112.3 will commence at the completion of the match in which the fifth (5) or eighth (8) official caution was given.
- 112.7. Any two (2) official cautions received by an individual player in any one (1) match causing that player to be sent off for Persistent Misconduct, shall not be counted for the purpose of automatic suspensions in 112.2 or 112.3. (refer to 113.3 send offs)
- 112.8. Clubs shall maintain a record of players' official cautions and shall automatically stand down the player accordingly and note the stand-downs on the match card.
- (a) Five (5) official cautions, one (1) match.
 - (b) Eight (8) official cautions, two (2) matches.
- 112.9. Official cautions shall not carry over from season to season.

- 112.10 Players who participate in finals series shall be afforded one additional caution. Where a player accumulates 6 official cautions, the player will serve a one match suspension.

Law 113. SEND OFF'S

- 113.1. Any player sent from the field of play by a Referee shall be dealt with by the J.C.
- 113.2. A player may be sent from the field for any offence prescribed for in the Laws of the game: (as per FIFA rules)
- 113.3. The fact that a player has been sent from the field by a Referee is sufficient notice for the player that he/she must serve a mandatory 1-match suspension. For all offences the players Club Secretary must advise the JC Chairman of the send off by 5.00pm on the Monday following the send off.
- (a) Any challenges to a sentence handed out by the JC shall be as per the JC Guidelines
- 113.4. Any suspension not completed during the year in which it is incurred shall carry over to the following year of registration of the player.
- 113.5. All suspensions incurred by a player from any other affiliated body shall be recognized by the M.F.A.

Law 114. J.C. PROCEDURES

- 114.1. Players who appear before the J.C. must produce their I.D. card to the J.C. Chairman prior to the hearing proceeding
- 114.2. Players found guilty and suspended will have their I.D. card retained by the Secretary of the club for inspection under rule 220.6.
- (a) On completion of a suspension, the Club Secretary will be responsible for the return of the players ID card
- 114.3. Left Blank Intentionally
- 114.4. Where a player does not appear before the J.C. for a challenge the sentence shall stand. There will be no further avenue of challenge or appeal
- 114.5. Players may no later than twenty four (24) hours prior to the hearing, inform the J.C. Chairman in writing that they consent to the matter being heard ex-parte and may submit written evidence in support of their defence or in mitigation of penalty.
- 114.6. Players appearing before the J.C. will be given access to the relevant documentation upon entering the JC hearing.
- 114.7. Parents/Legal Guardian Attendance. A parent/legal guardian shall be in attendance at all Judiciary Committee proceedings involving a child from the age of sixteen years and below. A child who is aged seventeen years

may appoint any mature and responsible adult to be present during a Judiciary Committee proceedings.

- 114.8. For all cases the Judiciary Guidelines when determining a players appearance and suspension shall guide the JC Chairman

Law 115. CITATIONS

- 115.1. An Incident Report involving player/s and or Member/s (as interpreted in M.F.A. Rules of Incorporation Part 3 – MEMBERSHIP Rule 3.5.) can only be lodged by.
- (a) Referee and/or Linesperson
 - (b) Member Club (through Club Secretary)
 - (c) M.F.A. Official
- 115.2. The Incident Report must be lodged with the MFA Office in writing and within 7 days of the incident occurring.
- (a) A copy of the Incident Report will be sent to the player/s and or member/s Club Secretary within 72 hours of receipt.
 - (b) A response to the incident report shall be returned to the S.P.C. chairman within 7 days of the incident report being sent to the Club Secretary. Failure to comply with this requirement shall result in a fine of two All Age Team Registration fees.
 - (c) Permission for an extension in time to respond to the incident report may be given by the S.P.C. chairman
- 115.3. The MFA shall review all reports and resolve if the matter shall be heard by the SPC under rule 11.1 or referred to the LCC for further consideration and action as required. Where a report is referred to the LCC, the LCC shall convene a hearing as soon as possible after the incident occurred and ensure that 7 days notice is provided for any appearance of an individual and the allegations made against that person.
- 115.4. The Board of Directors, or the Director, Local Competition, shall have the power to order that a participant or club member be suspended from all or any specific football activity for such a period and on such terms and conditions as the association considers fit (“interim suspension order”)
- (a) The participant or club member has been charged in relation to an alleged act of misconduct or alleged serious breach of the Constitution, Constitutional by Laws or Local Competition Rules
- 115.5. Deleted and left blank intentionally
- 115.6. Deleted and left blank intentionally

APPEALS

Law 116. SUSPENSIONS

- 116.1. Any player shall have the right to appeal to the G.P.C., through his Club Secretary against any suspension received from the J.C.
- 116.2. Grounds for any such appeal must be lodged in writing with the MFA Office by no later than 5.00pm the day following the J.C. hearing. The number of witnesses (if any) which the appealing player intends to call shall be given to the MFA Office at the time of notification of appeal.
- 116.3. The G.P.C. shall hear all appeals within 52 hours following the closing of the such appeals.
- 116.4. An appeal fee of three times the Team Registration fee for the player's age group must be lodged with the MFA Office prior to the hearing of the appeal. Such fee shall be forfeited if the appeal is not upheld. If the player fails to appear, the appeal is deemed to have not been upheld.
- 116.5. The G.P.C. shall have the right to vary the period of suspension incurred by a player under Law 110; if after hearing the player's appeal they deem it just to do so. A reduction in the period of suspension by the G.P.C. does constitute upholding of the appeal for the interpretation of 116.4
- 116.6. Any member may appeal to the BOD against a resolution of the G.P.C. Such appeal must be lodged within 7 days. The BOD must hear such appeal within one (1) month of the lodgement of such appeal.

Law 117. DELETED AND INTENTIONALLY LEFT BLANK

PART 5: GRADING COMMITTEE

Law 118. GRADING COMMITTEE

118.1. The G.C. shall consist of the nominated representatives of the LCC and 1 club representative from each club.

118.2. The G.C. shall grade such teams as are nominated to the Association, in divisions of such age grades as determined by the G.C. each year providing that the following grading guidelines are adhered to: -

(a) Promotion.

For a team to be considered for promotion into a higher division within an age group it must have finished in either 1st or 2nd place the previous season within the next division immediately below the proposed higher division. Furthermore, at least seven (7) players of the previous years' team must be registered to enable that team to be considered to be graded into a higher division.

A team cannot be promoted by two (2) or more divisions, unless in the opinion of the G.C. that the interests of the players and the game would be best served. Should a team be promoted by two (2) or more divisions the G.C. will advise the Club in writing its reasoning for the decision, the Club shall have right of appeal against the decision, such appeal to be in accordance with the By-Laws of M.F.A.

(b) Relegation

For a team to be considered for relegation to a lower division within an age group it must have finished either last or second last the previous season within the next division immediately above the proposed lower division. Furthermore, at least seven (7) players of the previous year's team, and/or players having played in a lower division team for the age group, must be registered to enable that team to be considered to be graded into a lower division.

A team cannot be relegated by two (2) or more divisions, unless in the opinion of the G.C. that the interests of the players and the game would be best served. Should a team be relegated by two (2) or more divisions the G.C. will advise the Club in writing its reasoning for the decision, the Club shall have right of appeal against the decision, such appeal to be in accordance with the By-Laws of M.F.A. (118.4)

(c) Registrations

Any Club attempting to register a team in any age group, into a lower division by firstly registering players having played in a lower division and then substituting the said players with players from a higher division outside the requirements of (b) above, shall be dealt with by the L.C.C. and a fine of three All Age Team Registration fees. Furthermore, the said team will be **regraded** into the next available higher division within that age group.

If a team, which was registered in a higher division the previous year and warrants promotion or remaining in that division, but does not register with the same Club, then the next lowest division team of that Club within the age group shall not be automatically promoted to that higher division.

118.3. Clubs to be advised of their grading by the MFA Office. within 7 days of completion of grading.

118.4. The G.P.C. shall deal with appeals by the Clubs against grading of teams. Such appeals to be lodged in writing with all details to the MFA Office within seven days of issue of grading.

Details of appeals shall include: -

1. A minimum of 11 registered players details
2. Previous years grading
3. Previous years results
4. Plus all other relevant information

118.5. No further avenue of appeal shall apply to decisions regarding grading.

PART 6: FIXTURES COMMITTEE

Law 119. DELETED AND INTENTIONALLY LEFT BLANK

PART 7: AFFILIATION OF CLUBS

Law 120. APPLICATIONS - MEMBERSHIP

- 120.1. Any Club wishing to participate in competitions or matches conducted by the Association shall apply in writing to the E.D. through the Secretary for affiliation. Refer Rule 4.2 of Rules of Incorporation
- 120.2. Each Club member shall, prior to the January 31st, as set out on the approved renewal form , supply the Association with the following details,
 - (a) Secretary's name, address, e-mail address, telephone numbers, along with the Clubs dedicated FAX number.
 - (b) Club approved colours, including approved alternate colours with a coloured photograph of each as approved by the L.C.C. in accordance with Law 122.
 - (c) Ground name, location and telephone number.
 - (d) The names, addresses, telephone, e-mail addresses and FAX numbers of the Club's Executive Committee/Officers.
 - (e) The names, telephone numbers and e-mail addresses of two delegates.
 - (f) A current copy of the Clubs Constitution/By-Laws/Rules of incorporation or operating guidelines.
 - (g) Submit form 12 or receipt form 12 from Department of Fair Trading.

Law 121. CLUB BONDS

- 121.1. Each Club shall at the time of entry deposit a sum of four All Age Team Registration fees as a guarantee of good faith. Should the application be rejected the Club bond shall be refunded.

Law 122. COLOUR SCHEME

- 122.1. Where more than one Club seeks to register the same colours, preference shall be given to the Club which participated in the previous season's competition, provided that the same colours are retained. No club shall alter any of their approved colours, without having made a detailed application including photos and samples and receiving in writing approval to alter their colours from the L.C.C.
- 122.2. Clubs requesting a change or alteration to existing club colours and uniforms shall submit such application prior to 31 January each year. Any submissions after this date will not be considered.

Law 123. RESIGNATION

- 123.1. No resignation from a Member Club will be accepted unless all prescribed monies and fees have been paid.
- 123.2. Upon proper resignation of the Member Club, Member Club bonds shall be refunded to the Member Club except where the Member Club is indebted to the M.F.A. or Local Referees Body where the Association may retain all or such part of the bond to offset such debt.

Law 124. FORFEITURE OF CLUB BOND

- 124.1. Notwithstanding the provisions of Law 123, any Club failing to discharge its obligations under the Rules or By-Laws or acting in a manner deemed prejudicial to the interests of the Association may forfeit all or part of its Club bond at the discretion of the BOD
- 124.2. Unclaimed bonds from Clubs who have not affiliated with the Association for a period of one year shall become the property of the Association.
- 124.3. No Club shall make application for or tender against any other Soccer Club or Association with the M.F.A., or the relevant governing body for any ground previously held by that other Club or Association unless authorized by the BOD.
- 124.4. Any Club being in arrears with its payments to this or any other Association or to any Club affiliated with this Association may be declared as a defaulting Club.
- 124.5. Clubs and their Officers shall produce their books at anytime the BOD. may wish to inspect same.
- 124.6. A Club or its Officials failing to comply with such direction may be dealt with as the BOD. may decide.

PART 8: NOMINATION AND REGISTRATION OF TEAMS

Law 125. NOMINATIONS

- 125.1. All team nominations shall be on the approved nomination form.
- 125.2. All team's nominations must be submitted to the LCC on or before the last Friday in February.
- 125.3. Failure to comply with 125.1 or 125.2 will incur a fine of two All Age Team Registration fees.

Law 126. APPLICATIONS

- 126.1. Any Club wishing to enter a team or teams in competitions or matches conducted by this Association shall apply in writing on approved entry form for registration. At team nomination SSG must have three (3) nominated players names and competition teams to have a minimum of seven (7) nominated players names. Clubs failing to comply shall be fined two All Age Team Registration fees.
 - (a) Team nominations will not be registered unless the approved numbers of nominated players names are stated.
 - (b) Each team nomination must state a nominated Coach and Managers name. All nominated persons must have completed all relevant documentation under the Working with Children legislation
 - (c) Coaches must provide their accreditation number on the registration form. Should a Coach not hold the relevant accreditation, the coach should register for the next available Coaches accreditation Course. .
- 126.2. Teams shall enter all competitions run by the M.F.A. for which they are eligible. Clubs failing to comply shall be dealt with by the LCC in accordance with the By-Laws.
- 126.3. Any Club having entered a team in accordance with these Rules and By-Laws and subsequently withdraws such team after final gradings are completed shall be fined two All Age Team Registration fees.
- 126.4. Clubs entering teams in NSW governing body tournaments must nominate the age grade and division of such teams. L.C. deferments will only apply to the nominated team. Only if the tournament game is set down for the same day as the team is drawn to play in the Local Competition.
- 126.5. Entry into all NSW governing body tournaments is subject to M.F.A Constitutional By-Laws & Competition Rules 207.1.

Law 127. REGISTRATION & NOMINATION FEES

- 127.1. The registration and nomination fees for teams in respect of the various competitions shall be fixed by the BOD from time to time.

Law 128. TEAM REGISTRATION FORM

- 128.1. Each Club Secretary shall be responsible for supplying to the Association one (1) copy of the prescribed team registration form for each team entered.

Law 129. DURATION OF REGISTRATION

- 129.1. A team's registration shall be current only for the calendar year in which it is registered.
- 129.2. Any member Club found playing a player who is not registered in accordance with PART 9: of these By-Laws shall be dealt with by the LCC.

PART 9: REGISTRATION OF PLAYERS

Law 130. REGISTRATION OF PLAYERS

- 130.1. Both males and females shall be eligible for registration as players in M.F.A. competitions up to and including Under 11. Both males and females shall be eligible for registration as players Under 12 and up for separate competitions.
- 130 .1 (a) Any female player participating in the separate Under 12 competition must be turning at least ten years of age in the year of competition

Law 131. REGISTRATION FEE

- 131.1. The Club registering a player shall be responsible for the player's registration and fee, to the Association, which shall be due at the time of registration of the player.
- 131.2. No player will be deemed registered until all requirements of the Rules and By-Laws are complied with.
- 131.3. No new player registrations will be accepted after June 30th in any one-year.

Law 132. DURATION

- 132.1. A Player's registration shall be current only for the calendar year in which the player registers.

Law 133. PRIORITY

- 133.1. Except as provided for in PART 10: of these By-Laws where a player signs registration forms for two Clubs in the current season; such player shall be deemed a registered player of the first Club who registers him with the Association.

Law 134. FALSE REGISTRATIONS

- 134.1. Any player who wrongly states his year of birth on a team registration form, or who signs a player's registration form knowing the facts stated to be untrue, shall be dealt with as the L.C.C. may decide.

Law 135. AGE

- 135.1. The eligibility of a player to play in any age grade shall be determined by their age each year in accordance with Local Competition Rules 224.3 & 224.4.

Law 136. PLAYING IN ANOTHER ASSOCIATION

- 136.1. Any registered player proved to have played in any competition conducted by another Association or Soccer Organization within the current season without permission of the L.C.C. shall be dealt with as the L.C.C. may decide.

Law 137. PLAYING FOR ANOTHER CLUB

- 137.1. Except as provided for in Law 136, any registered player of an affiliated Club found playing for another Club (affiliated) team shall be dealt with as the L.C.C. may decide.

Law 138. PLAYING WITHIN A CLUB

- 138.1. Any registered player of a Member Club found playing for his Club in an age grade lower than his grade permits shall be dealt with as the L.C.C. may decide.
- 138.2. A player may play a maximum of four times during the current season in a higher age grade or division within their Club without a regrade during the current season.
- 138.3. Any registered player of a Member Club found playing for his Club in a division of his age grade lower than the division than that for which he is registered, without first obtaining a regrade (transfer fee applicable one Age Grade registration fee) shall be dealt with as the L.C.C. may decide.
- 138.4. A player can be determined to be an ineligible player after consideration of the offence and the Association Rules and By-laws relevant to the offence
- 138.5. Where a player's name has been printed on the match card, then that player has been deemed to have taken part in that match, irrelevant of the fact that the player has been marked on or off by the Official or has even taken part in the match.

PART 10: TRANSFER OF PLAYERS

Law 139. TRANSFER OF PLAYERS

- 139.1. In accordance with the Memorandum and Articles of Association or By-Laws of the Governing Body a player already registered with another Association is not eligible and cannot be registered by the Association unless he produces written clearances from the Association he is leaving.
- 139.2. Any player registered with M.F.A. who wishes to register in another Association must comply with the relevant FFA player registration regulations.
- 139.3. A registered player of one Member Club may transfer to the registered team of another Member Club upon obtaining a written clearance signed by the Secretary of the Member Club from which he/she is transferring.
- 139.4. The application form/s and fee/s together with the written clearance shall be lodged with the Association on the approved form.
- 139.5. Any registered player who seeks, and is refused a clearance from his Club, may appeal in writing to the L.C.C. for permission to transfer to another Club.
- 139.6. Players will not be granted permission to transfer from one Club to another after June 30th in any year.
- 139.7. No registered player may transfer on more than two (2) occasions in any year, after once having played for a registered team in a competition match.
- 139.8. A transferring player's registration card must be returned to the Association Registrar within seven (7) days of a clearance being granted.
- 139.9. Players transferring to another Club must submit a regrade form if the age grade and/or division differ from their current Club.

Law 140. PLAYING IN DIFFERENT AGE-GROUPS

- 140.1. A registered player from any Club team may play for his Club in a higher age grade subject to that Clubs permission to do so
- 140.2. Players are permitted to play four matches in a higher age or division. Any player exceeding these requirements automatically becomes a member of the team with which he plays his fifth match.
 - (a) At no time will more than three players be permitted to play in a higher age or division an any one team.
 - (b) A team who plays more than three players in a higher age or division in any one team will be deemed to have forfeited that match. Failure to comply with this requirement shall incur a fine of One Age Group Team Registration Fee.

- (c) A team who plays an unregistered player in an age or division in any one team will be deemed to have forfeited that match. Failure to comply with this requirement shall incur a fine of One Age Group Team Registration Fee.
- 140.3. A registered player from any Club may only play for his Club in a lower division in the same age grade by first applying for and obtaining a regrading.
- 140.4. No re-grades of registered players, shall be allowed after June 30th in any year.
- 140.5. A player who has been granted a re-grade shall not play again in a higher division or age grade without receiving permission from the L.C.C.
- 140.6. Where a Club has two teams in one division the teams shall be team A or B and/or a colour. No interchange of players shall be permitted except with the written permission of the L.C.C.

****** END OF DIVISION TWO******



MACARTHUR FOOTBALL ASSOCIATION INC.

DIVISION THREE

LOCAL COMPETITION RULES

(As amended at SGM 7/3/16)

Rule 201: ENTRIES

- 201.1. Following the closing date for entries of teams in each grade the GC. (or other appointed Committee) shall meet to arrange suitable competitions for the season.
- 201.2. The Association may issue guidelines for certain competitions with specific criteria or conditions provided it is generally consistent with competition rules and by laws
- 201.3. Competitions for Premier League, U/17 to A/A, Over 35's and Open Ladies, Under 18 Girls, Under 16 Girls, Under 14 Girls and under 12 Girls will preferably be Sunday Competitions.
- 201.4. Alterations to the Local Competition Rules can be made at a General Meeting of the Association, provided that the alteration/s is in writing to all Club Secretaries, Directors, Life Members and LCC members.
- 201.5. No alteration or addition to the Local Competition Rules shall be binding unless carried by a two thirds (2/3) majority of those present and entitled to vote.

(Note: See Incorporated Rule 39 – Alteration of Objects and Rules)

Rule 202: COMPETITION POINTS

- 202.1. In the Premiership competitions, points shall be allocated as follows,
 - A win - 3 points
 - A win by draw - 1 point
 - A win by forfeit - 3 points plus 3 goals
 - A Bye fixture - 0 points
- 202.2. A competition (where possible) is to consist of a minimum of two rounds
- 202.3. The team leading at the end of the competition shall be known as the **“Premiers”**.

The top Four (4) teams from each division shall play off for 2 places in the Grand Final on a knockout basis. The draw for the finals of the Grand Final Series shall be “1st Qualifying Final” 1 versus 2 and “Elimination Final” 3 versus 4. Winner between 1 versus 2 shall proceed directly to the Grand Final, the loser between 1 versus 2 shall play the winner of 3 versus 4 in the 2nd “Qualifying Final”. The loser of 3 versus 4 is eliminated. The winner of the 2nd “Qualifying Final” shall play the winner of the first 1st “Qualifying Final” in the “Grand Final”. The winner of the Grand Final shall be known as the **“Champions”**.

 - (a) In the event of teams finishing on equal points and equal goal differences, they shall be declared Joint Premiers. In the event of joint Premiers being declared in Div. One (1) of any age group the teams shall play off to decide the team to participate in a Champion of Champions competition.

- (b) Teams who are placed 1st and 2nd respectively at the end of the normal competition and who forfeit the first round of the Grand Final Series automatically disqualify themselves from the Grand Final Series and will play no further part in the Grand Final Series.

202.4. In the event of the withdrawal of any team before the conclusion of round 1 of competition, all points previously allocated in matches in which they have taken part shall be deleted and goal averages adjusted accordingly.

- (a) Should the withdrawal occur in the second round of the Competition, only those games played in the second round shall be adjusted.

Rule 203: RON DINE MEMORIAL CUP AND GRAND FINAL SERIES

203.1. The Ron Dine Memorial Cup shall be a knockout style competition played during the competition season on set weekends with teams in each age group to be drawn by secret ballot to verse each other in the first round. Losers of each game will be eliminated as the competition progresses.

- (a) Should inclement weather affect the Playing of the Ron Dine Memorial Cup games, winners to progress to the next round will be decided by secret ballot. The normal competition shall take precedence over weekends allocated to the Ron Dine Memorial Cup fixtures
- (b) Up to and including 12 years, 5 minutes each way. All other grades 10 minutes each way. Teams shall toss for ends at the end of the normal period of prior to the extra time being played.
- (c) If after extra time the match still remains a draw, the match shall be decided by penalties, as per F.I.F.A. Rules. Extra time shall be played in all K.O. fixtures, as above, however no extra time shall be allowed for players injured in a match.

203.2. Players from lower grades may be permitted to play in higher age grades subject to 138.2 & 140.2 and the following: -

Players may play for another team of their club other than the team for which they are registered with only in the following circumstances.

- (a) In the same age group - Any higher division. E.g. A Player from Under 12 Division 4 may be borrowed to play Under 12 Division 1,2 or 3
- (b) In the next higher age group – In the same or higher division e.g. A player from the Under 12 Division 1 may be borrowed to play Under 13 Division 1 only. A player from Under 12 Division 2 may be borrowed to play Under 13 Division 1 or 2. A player from Under 12 Division 3 may be borrowed to play Under 13 Division 1,2 or 3
- (c) Two (2) age groups higher – Any division higher, in the same division or next lower division. E.g. A player from under 12 Division 1 may be borrowed to play under 14 Division 1 or 2. A player from Under 12 Division 2 may be borrowed to play under 14 Division 1,2 or 3

- 203.3 Where a club does not have an eligible player (s) to borrow from under rule 203.2 (a) (b) or (c) that club may submit in writing a request to the LCC for special consideration of such rule. Such submission must be in writing 48 hours prior to the match taking place and must outline the players name(s) who are intended to be borrowed. Such consideration will only be considered for the game in which the submission refers
- 203.4 A player must have played at least one (1) game for a team during the season to qualify as a player during the finals series

Rule 204: FORFEITS

- 204.1. Matches shall be played on date and time and the ground set down by the Association subject to 221.7 and shall commence at the stipulated time.
- 204.2. When a match commences later than the stipulated time, short time shall be played in equal periods to allow the following match to commence at the allotted time.
- 204.3. A match cannot commence more than 10 minutes later than the stipulated commencement time.
- 204.4. No extra time shall be allowed for players injured in a match. Extra time may only be added at the discretion of the Referee for time wasting, substitutions and issuing of yellow and red cards.
- 204.5. Any Club failing to fulfil its obligation, without satisfactory explanation in writing, shall be adjudged to have lost the match and be liable for any expense together with a fine of one All Age Team Registration fee.
- 204.6. For competitions that are not regulated by SSG rules, a team must field at least seven (7) of its registered players at the commencement of any match.. Failure to do so shall result in such team being deemed to have forfeited the match.
- 204.7. Teams forfeiting on two consecutive occasions without satisfactory reason may be removed from the competition at the discretion of the L.C.C.
- 204.8. The Secretary of any Club shall give seventy two (72) hours notice to the D.- L.C., of its intention to forfeit an allotted fixture. Failure to do so will make the Club liable for any expenses incurred together with a fine of one All Age Team Registration fee. The L.C.C. shall advise the opposing Club and referee's Association.
- 204.9. Where the Secretary of any Club has given appropriate notice as per 204.8 the Club shall not incur a fine.
- 204.10. If a team in any age group forfeits the game, a suspended player in the team receiving the forfeit shall be deemed to have served a one (1) match suspension.

Rule 205: MATCH CARDS (TEAM SHEETS)

- 205.1. In all competition matches, the team Manager/Coach shall before the start of play, complete the match card with the list of proper (Family/Surname) and registration numbers of the players in their team against the players correct shirt number. Failure to comply with the requirement shall incur a penalty as determined by the LCC.
- 205.2. The match card is to be supplied by the Association through the Home Club and must be forwarded to the MFA Office by,
- (a) Monday 5.00pm following weekend matches.
 - (b) Within 48 hours of mid-week matches.
- This function is the responsibility of the Home Club.**
- 205.3. The Referees shall put the score on the match card at the conclusion of the match excluding SSG's.
- 205.4. Match cards must be completed in ballpoint pen (Blue or Black). The name of any player temporarily playing in a higher grade or division together with his/her usual grade and division, shall be recorded on the match card. Failure to comply shall incur a penalty as determined by the LCC.
- 205.5. No whiteout or correction fluid shall be used on any match card. Any errors are to be single line crossed out and written above the error. The use of whiteout or correction fluid will be considered to be an attempt to alter the match card and shall incur a penalty as determined by the LCC
- 205.6. A player who has been stood down as in 115 & 116 must be recorded on the match card with his proper (Family/Surname) and I.D. number for the matches in which, he or she is suspended in the stood down section.
- 205.7. **Match Cards.** Any club or team that has lost/misplaced a match card or not complied with Local Competition Rule 205.2 (a) shall incur a penalty as determined by the LCC.

Rule 206: DURATION OF MATCH

- 206.1. The maximum duration of matches in the various age grades shall be,
- | | |
|---------------------|---------------------------------|
| A/A and O'35 | - 2 equal periods of 45 minutes |
| Open Ladies | - 2 equal periods of 45 minutes |
| Under 18 – Under 21 | - 2 equal periods of 45 minutes |
| Under 17 | - 2 equal periods of 40 minutes |
| Under 15 – Under 16 | - 2 equal periods of 35 minutes |
| Under 13 – Under 14 | - 2 equal periods of 30 minutes |
| Under 10 – Under 12 | - 2 equal periods of 25 minutes |
| Under 6 - 9 | - As per SSG guidelines |
- 206.2. The result of a match not played to the agreed time as per 206.1 above, shall be determined by the L.C.C.

Rule 207: DEFERRED MATCH/S

207.1. Applications for deferred matches must be made in writing to the MFA Office. where the D. – L.C. shall make the final decision. All applications must be received at least 7 days prior to the scheduled match. Any deferred match shall be played at the direction of the D. – L.C.

Rule 208: REFEREES & ASSISTANT REFEREES

208.1. The Referees shall be appointed by the Referees appointment board. Should the appointed Referee not be in attendance 5 minutes prior to the stipulated time it will be the responsibility of the Home Club to provide a Referee and the appointee must control the whole match. If a suitable and identifiable Referee is in uniform he shall take precedence over an unqualified person from either team.

208.2. Should both teams fail to appoint a Referee in accordance with 208.1, when required, the match shall be referred to the L.C.C. in writing within 48 hours by both clubs involved for a decision. A fine of two All Age Team registration fees may be imposed on either or both teams involved.

208.3. The Referee must record all cautions, send-offs and citings on the match card.

(a) The match card is considered to be a complete record of the match.

208.4. A fee shall be paid by each team participating in matches conducted by this Association to any qualified persons appointed and acting as Referees and Assistant Referee (Refer 208.1).

208.5. The fees to be paid to such Referees and Assistant Referee shall be determined each year by negotiated agreement between this Association and the appropriate Referees body. (Refer 208.7).

208.6. An appointee, as per 208.1 will be deemed to be an official of the Association for the duration of his appointment.

208.7. The M.F.A. and the Local Referees Body shall meet annually to negotiate an agreement on policy, coverage and fees for the following season. This agreement shall include,

(a) Exchanging of Rules and/or By-Laws or Constitution.

(b) The Referees body shall appoint Referees to officiate at matches listed by the M.F.A.

(c) The Referees Body support role for, and to the J.C.

Rule 209: CORNER KICKS

209.1. Up to and including Under 12 age groups inclusive, corner kicks shall be taken on the goal line eight (8) yards out from the penalty area or whichever is the least, within 1 yard at right angle into the playing field.

209.2. The ground is to be marked by a one foot mark at right angles to the goal line outside the field of play. All other grades from the normal position.

Rule 210: GOAL KICKS

210.1. Goal Kicks in, up to and including Under 10 grades shall be taken from an imaginary line running though the penalty spot, i.e. 12 yards from the goal line and parallel to the goal line extending for 10 yards either side of the spot.

Rule 211: FREE KICKS IN PENALTY AREA

211.1. All free kicks in, up to and including Under 10 grades, awarded to defenders within the penalty area and within 12 yards of the goal line shall be taken as in 210.1.

Rule 212: PROTESTS

212.1. Any Club may protest in writing to the MFA Office. on any matter relating to or arising out of competitions conducted by the Association. All protests must be lodged with the MFA Office within 48 hours of the match to which it relates and must be accompanied by a fee of one All Age Team Registration fee which may be refunded in part or full at the discretion of the L.C.C. Any expenses incurred shall be apportioned, as the L.C.C. shall decide. The MFA Office shall send a copy of the protest and particulars thereof to the Club against which it has been lodged.

Rule 213: PENALTIES

213.1. Failure of any Club, Team or Player to observe the Rules renders such Club, Team or Player liable to whatever penalty the L.C.C. deem fit and proper.

Rule 214: PROOF OF AGE

214.1. Clubs registering teams shall be required to retain a copy of the player's birth certificate or other statutory or satisfactory proof of date of birth of each player at the time of such player's registration.

Rule 215: DELETED AND LEFT INTENTIONALLY BLANK

Rule 216: SUBSTITUTES

For all competition games unlimited interchange of players is permissible at any time during the game subject to the maximum number of players permitted on a team sheet, at any time for any reason during a match subject to the laws of the game.

Rule 217: BALL SIZE

217.1. Must be approved soccer balls up to and including.

Under 6 to Under 9 - Size 3: 22" – 23" or 56cm – 59cm circumference

Under 10 to Under 13 - Size 4: 25" – 26" or 63cm – 66cm circumference

All other grades - Size 5: 27" – 28" or 68cm – 71cm circumference

Rule 218: SUPPLY OF MATCH BALLS

218.1. The home team shall have two balls available for competition matches in a condition fit for play. The Referee shall decide as to the fitness of the balls. Teams failing to comply are liable to a fine of one All Age Team Registration fee.

218.2. In Premier League, if applicable, the type and make of ball will be that which the BOD. may from time to time decide.

218.3. Any team not complying with 218.1 and/or 218.2 above will incur a fine of one All Age Team Registration fee, for each match of non-compliance.

Rule 219: TEAM COLOURS AND PLAYER ATTIRE

219.1. All players in all matches must appear in proper football uniforms, being numbered shirts or numbered jerseys, shorts and socks all in the Club's approved registered colours, shin pads and regulation footwear. Teams failing to comply are liable to a fine of one All Age Team Registration fee.

219.2. When the official considers that the colours of the two competing teams are similar, the home team must change. For all scheduled competitions the team mentioned first in the draw shall be considered the home team.

219.3. Goal Keepers must wear colours, which distinguish them from other players and Referees. (refer 219.1)

Rule 220: IDENTITY CARDS

220.1. Players, Coaches and Managers Identity (ID) card shall consist of a plastic type card with the appropriate Player's, Coaches and or Managers photo displaying the individuals Club, Date of Birth, Registration Number and Name as applicable.

220.2. All individual photos must be in digital form, current and must show the head and shoulders only.

- 220.3. All ID cards must be signed by each individual except mini's, on issue and prior to the commencement of the competition season. Failure to comply shall deem the player as an ineligible player in accordance with By-Laws 145.4.
- 220.4. I.D. cards will be checked by the opposing teams Manager prior to the commencement of the match. Should a team or player not be in possession of an I.D. card before the start of play they will be permitted to take the field of play but only on the following basis,
- (a) At the conclusion of the match the subject player/s must remain on the field at the halfway line whilst the opposing Manager checks the I.D. cards. A fine of one All Age Team Registration fee will apply to the team if this provision is invoked.
 - (b) Should the I.D. cards be not available a forfeit will result. A fine and loss of any points will apply at the direction of the L.C.C.
 - (c) This By-Law (220.4) will only apply for teams Under 9 to Under 16. In all other age groups I.D. cards will be checked by opposing Managers prior to the commencement of play or a forfeit will result.
- 220.5. Any team whose Manager refuses to produce I.D. cards for checking by the opposing teams Manager prior to the commencement of the match shall forfeit the match and be liable for any expenses incurred together with a fine of one All Age Team Registration fee.
- 220.6. If a player is suspended for any period, that players ID card will be retained in the canteen of that players club, attached to the suspended players register for the duration of the suspension. Any club that does not have all suspended player ID cards attached to this register shall incur a fine as determined by the LCC
- 220.7. If a player is suspended for a period longer than the current season his I.D. card shall be retained by the J.C. until the completion of his period of suspension.

Rule 221: GROUNDS AND APPURTENANCES

- 221.1. Affiliated Clubs not having a home ground shall be liable to a fee in respect of ground appurtenances provided for its use. This fee is to be determined each year by the L.C.C.
- 221.2. The ground lessee or persons delegated shall have power (subject to Council approval) to decide as to the fitness of the ground in all matches.
- 221.3. Except where specifically stated otherwise, the first named team in the competition draw shall be considered the home team.
- 221.4. A visiting team desiring to complain against the condition of any ground, goal posts or corner flags, shall make their complaint to the Referee before the commencement of the match. Such complaints may be noted on the match card by the Referee.

- 221.5. The Referee shall be empowered to order a match to be played despite any protest made in accordance with the previous paragraph but where the complaint relates to the ground, goal posts or corner flags not conforming to the laws of the match, such complaints may be made in writing to the L.C.C. for determination.
- 221.6. For the purpose of this Rule the reference to the Referee shall include both a qualified Referee appointed to the match and a Referee appointed in accordance with 208.1
- 221.7. On grounds where more than one field is available and the ground lessee or persons delegated, decide that the appointed ground is unfit for play they are empowered following the inspection to order the match to be played on the alternative field.
- 221.8. Ground control is the responsibility of the Home Club. Each Home Club must provide a minimum of one (1) ground official per field. Each Ground Official shall be visible to the referee. Ground Officials shall be clearly visible by way of a fluorescent yellow vest supplied by the Association from time to time. Failure for a club to supply or have a Ground Official in such area shall incur a fine as determined by the LCC.
- 221.9. No person, Club Official, team Manager, team Coach or any other person shall be permitted to stand along the goal line. The match may be stopped at the discretion of the Referee.
- 221.10. Each club is responsible to ensure that each field is identified and marked with a Technical Area. Coaches in all competition matches i.e. Under 12 and above shall remain in the technical area. Only the players listed on the match card, the coach, the assistant coach and the manager (maximum 3 non playing roles) shall be permitted in the technical area. Each person in the technical area who is not a player shall wear a lanyard with a current ID card.
- 221.11. Each Club shall have set up a minimum of one (1) table between two (2) fields. This table shall be set up on the technical area side of each field. This official table shall be used for the purpose of filling in match cards, checking of ID cards prior to kick off and a point where one (1) ground official and one (1) team official shall be stationed for the duration of each game

Rule 222: GROUND OFFICIALS

- 222.1. Each home club shall provide Ground Officials in accordance with 221.8. A Ground Official shall be a responsible person over the age of 18 years. This person cannot be a person who is a coach, manager, or player of a team participating in a match. Ground officials shall identify themselves to the referee prior to the commencement of each match.
- 222.2. Ground Officials must comply with any reasonable request by a referee, representative of the Association or other authorized person.

- 222.3. Ground Officials shall ensure that no alcohol is consumed whilst any match is in progress (unless within the confines of a licensed building or a designated area) as identified by the club. Failure to comply is liable to a fine In Accordance with Football NSW Directive Rule 10.10.
- 222.4 Each team must provide a minimum of one (1) person who will act as team official. These persons shall be identified by wearing an orange coloured vest. Team officials shall be at the officials table at least fifteen (15) minutes prior to the scheduled kick off time for the game they are officiating. The team official will be responsible for the filling in of the match card and checking of players ID cards while at the designated table . Once the game has commenced the team official will be positioned on the opposite side of the field to the technical area.

Rule 223: TROPHIES

- 223.1. All trophies for presentation shall be selected by the M.G.

Rule 224: AGE ELIGIBILITY & OVER 35 'S, MINI SOCCER

- 224.1. Under 6, Under 7 and Under 8 and Under 9 Under 10 and Under 11 shall play in accordance with rules 225.
- 224.2. SSG shall be played as per rule 225.
- 224.2a **ALL COACHES** in mini roos football (U6 – U11) shall be required to wear a blue vest. ID cards are not required to be worn by coaches in the Mini Roos age groups
- 224.3. The Football year shall commence on January 1st and end on December 31st each year.
- 224.4. A player's age eligibility shall be determined by his age at the 1st of January.
- 224.5. The Over 35 competition shall be a competition designated for players who have attained the age of 35 in accordance with rule 224.7
- 224.6. Players registered in the over 35 competition shall be permitted to be borrowed in accordance with law 138.2 and 140.2. Players registered in the over 35 competition shall be restricted to playing in the grades as tabled below.
- Over 35 Division 1 players can be borrowed an All Age division 1 – 4 only
- Over 35 Division 2 players can be borrowed in All Age Division 1 – 8 only
- Over 35 Division 3 players can be borrowed in any All Age Division
- No All Age registered player is permitted to play as a borrowed player in any over 35 divisions.
- 224.7. To be eligible to play in Over 35's a player must have attained the age of 35 prior to the 1st January in the year the competition is being held.
- 224.8. Any number of players may be registered for any team Over 35's, however; teams shall be restricted to 16 players in any one match.

224.9. A player in Over 35's having been once substituted in match, may retake the field as many times as is required during the match, provided the Referee is first notified of the substitution to take place. A player being substituted may leave the field at any point of play, but the player taking the field of play shall enter from the halfway. It may not be necessary for play to stop for a substitution of any player.

224.10. Slide tackles shall be prohibited in Over 35 matches.

Rule 225: SSG Rules

MFA SSG FORMATS AND RULES

U6 & U7

PLAYING FORMAT	UNDER 6 & 7
No. of players	4 V 4
Coach on field during play	Yes
Field size	Length 30m Width 20m
Field markings	Markers or line markings
Penalty area	No
Goal size	Width 1.5 – 2.0m Height 0.9 – 1.0m
Goal type	Portable goals or poles or markers
Ball size	Size 3
Goalkeeper	No
Playing time	2 x 15 mins
Half time break	5 mins
Referee	Game leader
Points table	No
Interchange players	No limit
Throw in	No
Corner kick	No
Offside	No
Free kicks	All Indirect

Field of Play markings

Where possible and practical, there should be a semi circle in place around each goal. This area will be determined a **no stopping zone** for all players. The idea is to discourage players standing in front of the goals in either an attacking or defending position. The semi circle should be no more than 3 metres in span.

Start of play and restart after a goal

Pass the ball forward to a team mate from the middle of the half way line. All players must be in their own half of the field of play. Opponents must be at least 5m away from the ball until it is in play. The ball must touch a team mate before a goal can be scored.

Ball in and out of play

The ball is out of play when it has wholly crossed the goal line or the side line either on the ground or in the air or when the game has been stopped by the game leader or instructing referee.

In the event the ball is kicked out across the goal line the attacking side shall retreat to the halfway line allowing the team defending every opportunity to counter attack.

Ball crossing the touch line

There is no throw in. A player from the opposing team to the player that touched the ball last before crossing the touch line will place the ball on the touch line and pass or dribble the ball into play. Opponents must be at least 5m away from the ball until it is in play. The ball must touch a team mate before a goal can be scored.

Ball crossing the goal line

There is no corner kick. Regardless of which team touched the ball last, a player from the team whose goal line the ball has crossed will place the ball anywhere along the goal line and pass or dribble the ball into play. Opponents must retreat to the half way line and can move once the ball is in play. The ball must touch a team mate before a goal can be scored.

Method of scoring

A goal is scored when the whole of the ball crosses over the goal line between the goal posts and under the cross bar. When portable goal posts are not available and cones or poles are used a goal is scored when the ball passes between the markers without touching them, below shoulder height of the player.

Goalkeeper

No Goalkeeper. The game leader, coaches and managers should continually discourage children from permanently standing in front of the goal.

Fouls and misconduct

Indirect free kicks are awarded for all acts of handball and fouls and misconduct. Opponents must be at least 10 metres away from the ball when an indirect free kick is taken. *Where a free kick is awarded within 10 metres of the goal line to the attacking team, the game Leader shall move the free kick to a point no closer than 10 metres out from the goal line. Both defending and attacking players shall be permitted to stand 5 metres away from where the kick is to be taken but are not permitted to stand in or enter the penalty area.*

A goal can only be scored following an indirect free kick if it touches another player.

Reasons to award an indirect free kick are:

- Kicks or attempts to kick an opponent
- Trips or attempts to trip an opponent
- Jumps at an opponent
- Charges at an opponent
- Strikes or attempts to strike an opponent
- Pushes an opponent
- Tackles an opponent from behind to gain possession of the ball
- Makes contact with the opponent before touching the ball
- Holds an opponent
- Spits at an opponent
- Handles the ball deliberately
- Plays in a dangerous manner
- Impedes the progress of a player

MFA SSG FORMATS AND RULES

U8 & U9

PLAYING FORMAT	UNDER 8 & 9
No. of players	7 V 7
Field size	¼ Full size pitch Length 40m – 50m Width 30m – 40m
Field markings	Markers or line markings
Penalty area	5-6m width x 3-4 m deep
Goal size	Width 2.5 – 3.0m Height 1.8 – 2.0m
Goal type	Portable goals or Poles or markers
Ball size	Size 3
Goalkeeper	Yes
Playing time	2 x 20 mins
Half time break	5 mins
Referee	Instructing referee
Points table	No
Interchange players	No limit
Throw in	Yes
Corner kick	Yes
Offside	No
Free kicks	All Indirect

Field of Play markings

Where possible and practical, there should be a circle around the centre point of the field. This should be 10 metres in diameter. Where there are no centre markings, it shall be at the discretion of the referee as to how far back the opposing players shall retreat for a kick off starting play.

Goal mouths shall have a rectangle area with a maximum size of 6m x 4 m, known as the goal area. Goalkeepers are encouraged to play the ball back into play following a save by

throwing the ball over arm or rolling to a team mate or from a place kick on the ground within the goal area.

Once the goal keeper has possession of the ball in his/her hands all players must retreat 5m outside the goal area to allow play to recommence. The ball is not in play until it leaves the goal area.

Start of play and restart after a goal

Pass the ball forward to a team mate from the middle of the half way line. All players must be in their own half of the field of play. Opponents must be at least 5m away from the ball until it is in play. The ball must touch a team mate before a goal can be scored.

Ball in and out of play

The ball is out of play when it has wholly crossed the goal line or the side line either on the ground or in the air or when the game has been stopped by the game leader or instructing referee.

Goal Kicks

In the event the ball is kicked out across the goal line by the attacking side, and not between the goal posts a goal kick will be awarded, the attacking side shall retreat 5 metres from the goal area allowing the team defending every opportunity to counter attack. The ball must be placed on the ground for a Goal Kick

Corner Kicks

In the event that the defending side kicks the ball over the goal line, and not between the goal posts or under the crossbar, a corner kick is to be awarded. Both attacking and defending teams are permitted to be in the goal area.

Method of scoring

A goal is scored when the whole of the ball crosses over the goal line between the goal posts and under the cross bar. When portable goal posts are not available and cones or poles are used a goal is scored when the ball passes between the markers without touching them

Goalkeeper

The goalkeeper is allowed to handle the ball anywhere in the goal area. To restart play after a save or gathering the ball with their hands, the ball must be thrown or rolled from the hands or played from the ground with their feet, within 6 seconds. The goalkeeper is not allowed to kick or drop kick the ball directly from their hands. Opponents must be at least 5m outside the goal area; the ball is in play once it moves out of the goal area. An indirect free kick is awarded if the goalkeeper touches the ball with his hands after it has been deliberately kicked to him by a team-mate.

Goal Area

Players from both attacking and defending teams are permitted to enter the goal area at any time throughout the game for the purpose of attacking or defending. Once the keeper has control of the ball all players must leave the goal area and retreat at least 5 metres, including the taking of a goal kick.

Fouls and misconduct

Indirect free kicks are awarded for all acts of handball and fouls and misconduct. Opponents must be at least 10 metres away from the ball when an indirect free kick is taken. *Where a free kick is awarded within 10 metres of the goal line, the referee shall move the free kick to a point no closer than 10 metres out from the goal line. Both defending and attacking players shall be permitted to stand 5 metres away from where the kick is to be taken but are not permitted to stand in or enter the goal area.*

For deliberate or serious acts of handball or fouls and misconduct in the goal area, a direct free kick is awarded from an 8m mark with only a goalkeeper in position. All other players must be outside the goal area and be at least 5m behind the mark.

A goal can only be scored following an indirect free kick if it touches another player.

Reasons to award an indirect free kick are:

- Kicks or attempts to kick an opponent
- Trips or attempts to trip an opponent
- Jumps at an opponent
- Charges at an opponent
- Strikes or attempts to strike an opponent
- Pushes an opponent
- Tackles an opponent from behind to gain possession of the ball
- Makes contact with the opponent before touching the ball
- Holds an opponent
- Spits at an opponent
- Handles the ball deliberately
- Plays in a dangerous manner
- Impedes the progress of a player

MFA SSG FORMATS AND RULES

U10 & U11

PLAYING FORMAT	UNDER 10 & 11
No. of players	9 V 9
Field size	1/2 Full size pitch Length 60m – 70m Width 40m – 50m
Field markings	Markers or line markings
Penalty area	12m width x 5m deep
Goal size	Width 4.5 – 5.0m Height 2.0m
Goal type	Portable goals or Poles or markers
Ball size	Size 4
Goalkeeper	Yes
Playing time	2 x 25 mins
Half time break	5 mins
Referee	Instructing referee
Points table	No
Interchange players	No limit
Throw in	Yes
Corner kick	Yes
Offside	No
Free kicks	All Indirect

Field of Play markings

Where possible and practical, there should be a circle around the centre point of the field. This should be 10 metres in diameter. Where there are no centre markings, it shall be at the discretion of the referee as to how far back the opposing players shall retreat for a kick off starting play.

Goal area shall have a rectangle area with a maximum size of 12m x 5m. Goalkeepers are encouraged to play the ball back into play following a save by throwing the ball over arm or rolling to a team mate or placing it on the ground and kicking it.

Start of play and restart after a goal

Pass the ball forward to a team mate from the middle of the half way line. All players must be in their own half of the field of play. Opponents must be at least 5m away from the ball until it is in play. The ball must touch a team mate before a goal can be scored.

Ball in and out of play

The ball is out of play when it has wholly crossed the goal line or the side line either on the ground or in the air or when the game has been stopped by the game leader or instructing referee.

Goal Kicks

In the event the ball is kicked out across the goal line by the attacking side, and not between the goal posts a goal kick will be awarded, the attacking side shall retreat 5 metres from the goal area allowing the team defending every opportunity to counter attack.

Corner Kicks

In the event that the defending side kicks the ball over the goal line, and not between the goal posts, a corner kick is to be awarded. Both attacking and defending teams are permitted to be in the goal area.

Method of scoring

A goal is scored when the whole of the ball crosses over the goal line between the goal posts and under the cross bar. When portable goal posts are not available and cones or poles are used a goal is scored when the ball passes between the markers without touching them

Goalkeeper

The goalkeeper is allowed to handle the ball anywhere in the goal area. To restart play after a save or gathering the ball with their hands, the ball must be thrown or rolled from the hands or played from the ground with their feet, within 6 seconds. The goalkeeper is not allowed to kick or drop kick the ball directly from their hands. Opponents must be at least 5m outside the goal area and cannot move inside of the goal area until the ball is in play. The ball is in play once it moves out of the goal area or the goalkeeper places the ball on the ground. An indirect free kick is awarded if the goalkeeper touches the ball with his hands after it has been deliberately kicked to him by a team-mate.

Goal Area

Players from both attacking and defending teams are permitted to enter the goal area at any time throughout the game for the purpose of attacking or defending. Once the keeper has control of the ball all players must leave the goal area and retreat at least 5 metres, including the taking of a goal kick.

Fouls and misconduct

Indirect free kicks are awarded for all acts of handball and fouls and misconduct. Opponents must be at least 10 metres away from the ball when an indirect free kick is taken. *Where a free kick is awarded within 10 metres of the goal line, the referee shall move the free kick to a point no closer than 10 metres out from the goal line. Both defending and attacking players shall be permitted to stand 5 metres away from where the kick is to be taken but are not permitted to stand in or enter the goal area.*

For deliberate or serious acts of handball or fouls and misconduct in the goal area, a direct free kick is awarded from an 8m mark from the goal line with only a goalkeeper in position. All other players must be outside the goal area and be at least 5m behind the 8m mark. A goal can only be scored following an indirect free kick if it touches another player.

Reasons to award an indirect free kick are:

- Kicks or attempts to kick an opponent
- Trips or attempts to trip an opponent
- Jumps at an opponent
- Charges at an opponent
- Strikes or attempts to strike an opponent
- Pushes an opponent
- Tackles an opponent from behind to gain possession of the ball
- Makes contact with the opponent before touching the ball
- Holds an opponent
- Spits at an opponent
- Handles the ball deliberately
- Plays in a dangerous manner
- Impedes the progress of a player

Remember

- Ensure **that all** SSG coaches & Managers receive a copy of these rules.
- Put these rules up on your website for all your clubs members and parents to read.
- These rules are to be followed with no alteration by any team, coach or manager.
- If you have any issues with these rules especially on game day, do not discuss or argue with the referee. Send in appropriate concerns through your club Secretary.

- The referees will be using these same rules when they officiate on SSG games.
- The main aim of SSG is to ensure that the players are learning the rules of the game, learning new playing techniques but most importantly they have fun.

****** END OF DIVISION THREE *****