# APPLICATION FOR EMPLOYMENT

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.

	(PLE)	ASE PRINT)			
Position(s) Applied For	9		D	ate of Applicatio	on
How Did You Learn About Us?  Advertisement Employment Agency	☐ Relative ☐ Friend	☐ Inquiry ☐ Other			
Last Name	First Name		Middle	Name	
Address Number Si	reet	City	Stai	te Z	ip Code
Telephone Number(s)			Social Security	Number (Volui	ntary)
Best time to contact you at hor	me is:			:_	AM ——— PM
If you are under 18 years of ag proof of your eligibility to work	k?			☐ Yes	□ No
Have you ever filed an applicat	tion with us before?	·		Yes	□ No
		If Yes, give date			
Have you ever been employed	with us before?			🗆 Yes	□ No
If Yes, give date					
Do any of your friends or relat	ives, other than spo	use, work here?		Tes	□ No
Are you currently employed?				Yes	□ No
May we contact your present employer?				Tyes	□ No
Are you prevented from lawful country because of Visa or Imperior of citizenship or imperior or imperior of citizenship or imperior	nigration Status?		ıployment		□ No
Date available for work/_	/ What is yo	our desired salary ra	nge?		
Are you available to work:	$\square$ Full-Time	(please indicate 1	2 3 shift)		
	☐ Part-Time	(please indicate Mo	ornings After	rnoon Even	ings)
	☐ Temporary	(please indicate dat	tes available _	//	//)
Are you currently on "lay-off" s	status and subject to	recall?			□ No
Can you travel if a job requires	it?		•••••		□ No

# **EDUCATION**

	Name and Address of School	Course of Study	Number of Years Completed	Diploma Degree
Elementary School				. 3,1
High School				
Undergraduate College				
Graduate Professional		ž		
Other (Specify)				

Describe any specialized training, apprenticeship, skills and extra-curricular activities.
· · · · · · · · · · · · · · · · · · ·

Describe any job-related training received in the United States military.

### **EMPLOYMENT EXPERIENCE**

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

. [	Employer		Dates Er From	mployed To	Work Performed
	Address				
	Telephone Number(s)		Hourly Range	ate/Salary Final	
	Job Title	Supervisor			
	Reason for Leaving				
2.	Employer		Dates E From	mployed <u>.</u> To	Work Performed
	Address	1			
	Telephone Number(s)		Hourly R Starting	ate/Salary Final	
	Job Title	Supervisor			
	Reason for Leaving				
3.	Employer		Dates E From	mployed To	Work Performed
	Address				
	Telephone Number(s)	.2	Hourly R Starting	ate/Salary Final	
	Job Title	Supervisor			
	Reason for Leaving				
4.	Employer		Dates E	mployed To	Work Performed
	Address				
	Telephone Number(s)		Hourly R Starting	Rate/Salary Final	
	Job Title	Supervisor			
	Reason for Leaving				
	If you ne	ed additional space,	please continue	on a sepa	rate sheet of paper.

List professional, trade, business or civic activities and offices held.  You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other
protected status:

# **ADDITIONAL INFORMATION**

Other Qualifications			
ummarize special job-rela	ted skills and qualifica	ations acquired from em	ployment or other experience.
ECIALIZED SKILLS	(CHECK SKILLS/	EQUIPMENT OPERATI	ED)
Terminal	Spreadsheet	Production/Mobile Machinery (list)	Other (list)
PC/MAC	Word Processing	macinion (mac)	
	Shorthand		
Typewriter			
WPM	WPM		
		Zatoka ilib ya kaki i 4 kila kacan kara sakan kaki kacan kaban kaba	
ote to Applicants: DO NO NFORMED ABOUT THE F			
an you perform the essent asonable accommodation		o, for which you are app _YESNO	lying, either with or without a
EFERENCES			
			_)
	(Name)		Phone #
	(Address)		
			_)
	(Name)		Phone #
	(Address)		
		(	
	(Name)	(	Phone #

۲	1
4	Z
þ	$\triangleright$
۲	MA
۲	2
	ij
•	•

7	d
C	$\mathbf{C}$
U	0
۲	-
$\vdash$	-
$\vdash$	4
C	)
F	1
1	-
•	•

$\triangleright$
_
_1
Ŋ

FOR PERSONNEL DEPARTMENT US	SE ONLY
Position(s) Applied For Is Open: ☐ Yes ☐ No	
Position(s) Considered For:	
Date	

#### APPLICANT'S STATEMENT

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Sign	nature of Applicant	Date	

		FOR P	ERSONNEL	DEPARTMENT	USE ONLY		
Arrange Int Remarks	erview	□ Yes □	□ No				
Employed	□Yes	□ No	Date of E	mployment	INTERVIEWER	DATE	
Job Title	Visit eritterit	Hot	ırly Rate/ Salary	Department _	ing one in the supply of the s		
	By	<i>-</i>		NAME AND TITLE	DATE		

This Application For Employment is sold for general use throughout the United States. Amsterdam Printing assumes no responsibility for the use of said form or any questions which, when asked by the employer of the job applicant, may violate State and/or Federal Law.



