

## **Contractor Training Certification**

The undersigned ("Contractor") hereby certifies that the Contractor:

- i. has attended and completed Ygrene certification training, as required by Ygrene Energy Fund ("YEF") in order to be certified for YEF's Contractor Program;
- ii. has received, read, and understands The Contractor Code of Conduct including, without limitation, the sales and marketing policies which prohibit the use of YEF's name, logos, trademarks, and graphic symbols (whether in print or electronic or other format), or any reference thereto, without prior written approval of YEF; and
- iii. understands that should he/she come into possession of information that is confidential in nature, including personally identifiable information of consumers, Contractor will not share, and will keep confidential, such information, and will use it only to the extent necessary and intended for the completion of the applicable project or as explicitly requested by the consumer and documented by the Contractor.

Contractor: Please sign this copy after you have completed Ygrene Energy Fund contractor certification training.

Contractor Name (Printed):	Company:
Title:	Phone:
Email:	Date:
Signature:	CSLB License Number:

# Ygrene Certified Contractor Code of Conduct



Contractor, for itself and on behalf of its employees, entities, owners, partners, principals, independent contractors, subcontractors, third party agents or other affiliated person(s) (individually and in the aggregate the "Certified Contractor") shall perform any sales, installation, advising, construction, creative services, digital marketing, lead generation, inspection or any other services for property owners (the "Property Owner(s)") financing approved projects under Ygrene PACE programs (the "PACE Program") in accordance with the following Ygrene Certified Contractor Code of Conduct:

- **1. BUSINESS CONDUCT.** Certified Contractor shall conduct business with Property Owners on a legal, respectful and ethical basis.
- **2. IDENTIFICATION.** Certified Contractor shall present identification upon initial contact with a Property Owner and on any other occasion upon which the Certified Contractor enters Property Owner's property.
- **3. NO TAX ADVICE.** Certified Contractor shall not provide tax advice to Property Owners relating to any aspect of PACE Program financing. If Property Owner inquires about the tax aspects of PACE Program financing the Certified Contractor shall direct Property Owners to consult their tax advisor.
- **4. FINANCE PROGRAM DOCUMENTS.** Certified Contractors shall provide Property Owners with a complete set of PACE Program Documents as specified by Ygrene. Certified Contractor shall instruct Property Owners to contact Ygrene directly with any PACE Program financing questions.
- **5. COMPLETION CERTIFICATE.** Certified Contractors shall furnish a signed Certificate of Completion, for counter signature by the Property Owner, only after the project is completed, the Property Owner is satisfied and the PACE Program has all documentation it requires to release funds.
- 6. ELIGIBLE IMPROVEMENTS. Certified Contractors shall:
- a. Evaluate each Property Owner's energy usage and estimate the energy generation and/or energy/water savings likely to result from financed projects.
- b. Complete projects that adhere to eligible improvements, in conformance with the PACE Program requirements, at reasonable, market-based prices.
- **7. NO UNDUE INFLUENCE.** Certified Contractors shall not engage in any unfair, deceptive, or abusive acts or practices, or exercise any undue influence that could lead to adverse purchasing, pricing or financing decisions, whether or not Property Owners are in protected classes.
- **8. CONTRACTOR STATE LICENSE BOARD (CSLB).** Certified Contractors shall hold active and appropriate licenses and bonding, and maintain good standing with the CSLB. As required by CSLB, Certified Contractors shall also maintain appropriate Worker's Compensation insurance and a minimum of \$1 Million in commercial general liability insurance.
- **9. PAYMENT OF SUBCONTRACTORS.** Certified Contractors shall timely pay all subcontractors and vendors any undisputed amounts due, and shall take all steps necessary to prevent mechanics liens from being recorded against Property Owners because of Certified Contractor's failure to pay any subcontractor or vendor.
- **10. WRITTEN CONTRACT.** Certified Contractors shall enter into and abide by a written contract with the Property Owner accurately and completely stating all proposed products, services and prices.
- **11. BUILDING PERMITS.** Certified Contractors shall obtain all required building permits, on behalf of the Property Owner and obtain applicable final approval from any authority with jurisdiction over any project on which Certified Contractor works.

- 12. EMPLOYMENT PRACTICES. Certified Contractor shall use legally compliant hiring practices, including but not limited to conducting credit, background and screening checks on all employees, temporary staff, contract employees, subcontractors and third party associates, to assure that such persons comply with Certified Contractor's legal and ethical obligations described herein.
- **13. PACE PROGRAM TRAINING.** Certified Contractor shall attend PACE Program training for all Certified Contractor employees, subcontractors and third party associates.
- **14. YGRENE COMPLIANCE.** Certified Contractor shall provide Ygrene with copies of all requested documents that relate to projects financed by or through the PACE Program or that relate to Certified Contractor certifications, licenses, insurance and bonding.
- **15. COMPLAINTS.** Certified Contractor shall act in good faith to promptly resolve any complaints that a Property Owner files with the Certified Contractor or the PACE Program, and shall document and retain records regarding the resolution of all Property Owner disputes for the PACE Program's review and assessment.
- 16. LAWS/REGULATIONS. Certified Contractor shall comply with all federal state and local laws, ordinances, rules and regulations, including with all marketing, telemarketing and business laws, including, but not limited to, Telephone Consumer Protection Act, the Older American's Act including Elder Rights Protection principles, and the California Business and Professions Code, relevant to the Certified Contractor's business.
- 17. ADDITIONAL REQUIREMENTS; COLLABORATIVE SERVICE AGREEMENETS (CSA's). Certain cities, counties, and government entities (i.e. associations or councils of local government) have developed Collaborative Services Agreements (CSAs), that the PACE Program must comply with when operating in the applicable jurisdictional boundaries. Certified Contractor shall comply with the terms, conditions and requirements of CSAs where appropriate.
- 18. GENERAL TERMS. Contractors will be terminated from the program for non-compliance.

I certify that I have read and understand the Ygrene Certified Contractor Code of Conduct and that I will be terminated from the program in case of non-compliance.

CDCN DAHAN	EDEN DAHAN		
nature	Name		
BUILDERS GREEN REMODELING INC	8/18/2016		
Company	Date		

Please return a signed copy of this Ygrene Certified Contractor Code of Conduct with:

- Copy of Liability Insurance
- Copy of Workers' Comp Insurance
- Copy of Contractor's License



## CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

### **BUILDERS GREEN REMODELING INC**

License Number 1007788

to engage in the business or act in the capacity of a contractor in the following classifications:

B - GENERAL BUILDING CONTRACTOR

Witness my hand and seal this day, October 1, 2015

Issued September 30, 2015

Eddie Lang, Jr., Board Chair

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

Cindi A. Christenson, Registrar of Contractors

#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lieu of such endorsement(s).						
PRODUCER	CONTACT NAME:					
GREAT INSURANCE SERVICES	PHONE (A/C, No. Ext): (818) 344-3098 FAX (A/C, No. (800) 818-3212					
6550 RESEDA BLVD. STE. 108	E-MÁIL ADDRESS: gis@gisinsure.com					
RESEDA, CA 91335	INSURER(S) AFFORDING COVERAGE	NAIC#				
	INSURER A: Preferred Contractors Insurance Company	12497				
BUILDERS GREEN REMODELING INC	INSURER B : Financial Indemnity Company 19852					
	INSURER C : State Compensation Insurance Fund	35076				
9285 DOWDY DR. STE. 104	INSURER D:					
SAN DIEGO, CA 92126	INSURER E :					
LICENSE NO. 1007788	INSURER F:					
COVERAGES CERTIFICATE NUMBER:	REVISION NUMBER:					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						

ADDL SUBR TYPE OF INSURANCE POLICY EXP POLICY NUMBER LIMITS COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurre \$1,000,000 CLAIMS-MADE X OCCUR \$50,000 X PC2608912-00 10/02/2015 10/02/2016 \$5,000 MED EXP (Any one person) X DEDUCTIBLE \$1,000 PERSONAL & ADV INJURY \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE \$2,000,000 PRO-JECT POLICY \$1,000,000 PRODUCTS - COMP/OP AGG OTHER: AUTOMOBILE LIABILITY COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 B OTUA YVA BODILY INJURY (Per person) ALL OWNED AUTOS SCHEDULED CCFICR3984002 02/29/2016 02/29/2017 AUTOS NON-OWNED AUTOS BODILY INJURY (Per accident) X X PROPERTY DAMAGE HIRED AUTOS **Uninsured Motorist** \$25000/50000 UMBRELLA LIAR OCCUR **EACH OCCURRENCE EXCESS LIAB** CLAIMS-MADE AGGREGATE DED RETENTION \$ WORKERS COMPENSATION X PER STATUTE AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) \$1,000,000 E.L. EACH ACCIDENT N/A 9145379 10/23/2015 10/23/2016 E.L. DISEASE - EA EMPLOYE \$1,000,000 If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured Listed As:

Activity Business Center, LP a Texas Limited Partnership

San Diego, CA 92101

Lincoln property Company Commercial Inc, And LPC West LLC And All Related Interests.

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	Management Delegation	-	-	

CANCELLATION

Activity Business Center, LP a Texas Limited Partnership C/O LPC West LLC 600 B Street , Suite 2480

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE** 

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