The Overview of the current position:

The Planned Outcome:

Actions Required:

 1)

 2)

 3)

 4)

 5)

 6)

 7)

 8)

Timings:

Budget and Costs:

Project Manager:

Address:

e-mail:

Telephone:

Country:

Company:

Date:

Member:

Objective:

Your Target Audiences:

1)

2)

3)

Project Name:      