The Overview of the current position:

The Planned Outcome:

Actions Required:

1)

2)

3)

4)

5)

6)

7)

8)

Timings:

Budget and Costs:

Project Manager:

Address:

e-mail:

Telephone:

Country:

Company:

Date:

Member:

Objective:

Your Target Audiences:

1)

2)

3)

Project Name:      