



Advance Registration

**World Trade Day & National Small Business Exporter Summit
& 30th Annual NASBITE International Conference**

March 29, 2017 ~ Spokane Convention Center ~ Spokane, Washington

Please complete and submit BOTH PAGES of this Registration Form

Registrant Name:			
Organization:			
Address:			
City, State, Zip:			
Office Phone #:		E-mail:	
Guest Name:			
Emergency Contact:		Emergency Phone:	
Attendee Mobile # (for emergency use only):			
Please email receipt to:			
Special Dietary Restrictions/Allergies: ** Please note that dietary restrictions must be indicated at the time of registration so that special arrangements may be confirmed with caterers in advance of the event. **			

Payment and Refund policy:

All fees must be paid in full no later than March 13, 2017; this includes fees for attendees paying via a PO.

Cancellations must be received in writing by February 25, 2017 to qualify for a full refund. A \$50 administrative fee will be deducted for cancellations received in writing between February 25 and March 11, 2017. Fees cannot be refunded for registrations cancelled after March 11, 2017.

If paying by Purchase Order, please submit a copy of your PO with billing instructions along with this registration form.

NASBITE International and Greater Spokane Incorporated reserve the right to cancel events, usually due to lack of enrollment; registrants will be notified by e-mail in the event of a cancellation.

30th Annual NASBITE International Conference:

Attendees of the World Trade Day & National Small Business Exporter Summit on March 29 are invited to participate in pre- and post-Summit events sponsored by NASBITE International, and taking place at the Historic Davenport Hotel in Spokane, WA. Visit www.nasbite.org and click on "Conferences" for more information.



REGISTRATION SELECTIONS:

Event	Includes:	Registration Rate	Amount Due
World Trade Day & National Small Business Exporter Summit – 3/29	Continental Breakfast, Lunch, All Summit Sessions, Reception with Cash Bar	\$150	
PRE-SUMMIT ACTIVITIES at The Historic Davenport Hotel			
Certified Global Business Professional (CGBP) Exam Preparation Pre-Conference Boot Camp	Exam Prep Boot Camp Program training and refreshment breaks on 3/27 and 3/28 (lunch is not included) (see www.nasbite.org for details on CGBP exam)	\$350 (After 2/24 \$450)	
CGBP Train-the-Trainer Pre-Conference Boot Camp	Train-the-Trainer Boot Camp Program training and refreshment breaks on 3/27 and 3/28 (lunch is not included)	\$350 (After 2/24 \$450)	
POST-SUMMIT ACTIVITIES – 30th Annual NASBITE International Conference @ The Historic Davenport Hotel (A wide range of topics for exporters presented by leading experts and top trainers – see here for detail)			
Full Conference Registration	Opening Reception (3/29), Breakfast and Lunch (3/30 and 3/31), Keynote and Breakout Sessions (3/30 and 3/31), Membership Meeting, Award Ceremony & Closing Reception (3/31)	\$595 (After 2/24 \$695)	
One-Day Registration – March 30 th	Breakfast, Lunch, Keynote and Breakout Sessions on 3/30	\$325 (After 2/24 \$425)	
One-Day Registration – March 31 st	Breakfast, Lunch, Keynote and Breakout Sessions on 3/31	\$375 (After 2/24 \$475)	
Half-Day Workshop at The Historic Davenport Hotel with 30 th Annual NASBITE International Conference <i>(NOTE: this event is included in Full Conference Registration and One-Day–March 30 Registration, or may be selected separately).</i>	“Export Controls Under ITAR, The EAR and Changes Under Export Control Reform” Workshop on 3/30, includes Lunch	\$75	
TOTAL DUE			

PAYMENT INFORMATION:

Check (payable to NASBITE)	VISA/MasterCard	American Express	Purchase Order #:
Card #:	Expiration Date:		
Billing Address:			
Name on Card:	Signature:		

Return payment & completed form to NASBITE at:
 9 Newport Dr., Suite 200, Forest Hill, MD 21050
 Fax: 443-640-1031 or e-mail: lisa.christie@nasbite.org