**REGULAR MONTHLY MEETING**

**TUESDAY, APRIL 18, 2017**

**BOROUGH COUNCIL CHAMBERS**

**7:00 PM**

**MINUTES**

**THE REGULAR MONTHLY MEETING OF THE GLASSPORT BOROUGH COUNCIL IS CALLED TO ORDER BY THE PRESIDENT OF COUNCIL, DAVID F. KOWALSKI.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Bradley, present; DiMarco, present; Hickman; present; Norelli, present; Skiba, present; Trunzo, present; Kowalski, present; Mayor Bradley, present.

**PUBLIC COMMENTS: (Agenda Items Only – Action Items Only)**

**APPROVAL OF MINUTES:**

**Motion to approve the Minutes of the Regular Monthly Meeting of Tuesday, March 21, 2017.**

**Motion: Hickman seconded by Bradley**

**Motion Carried.**

**COMMITTEE RECORDS:**

**Sanitation Committee – Dennis Hickman – Chair/Council**

**Saturday, April 22, 2017 will be the cleanup day in the Borough from 8:00 a.m. to Noon. We will provide the gloves, vests, bags, etc. to all volunteers.**

**Please make sure you place your garbage out Sunday night for Monday pickup in garbage cans with lids. Waste Management provides door to door service for pickup of televisions. Do not put block, brick, building materials, etc. out with your regular garbage. Also there is a white item bin available at the Borough Garage for stoves, refrigerators, washers, dryers, etc.**

**Municipal Buildings/Delinquent Tax Report – Angelo Norelli, Chair/Council**

**MBM Collections, LLC is our new Borough Delinquent Tax Collector.**

**Delinquent Real Estate Taxes Collected and transferred to Borough…………………..$5,650.75**

**In the first quarter we have collected………………………………………………………………….$8,500.00**

**We have had 100 Military Banners purchased. Ralph Schilacci is interested in making a donation for a new clock and new carpeting in the Honor Roll. We have about 50 of the banners up. We have some extra polls so we are going to open it up to residents that have lived here for fifty or sixty years that didn’t go in as Sons of Glassport. We will open it up to these people.**

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**Street & Light Committee – Elaina Skiba, Chair/Council**

**Month of March, 2017**

**Salted roads, salted sidewalks and steps, cold patch, picked up lockers for police station and painted them, boarded up garage door and roof at old youth center, hooked up new hot water tank and also put the water on for the summer at the 9th Street Ballfield, cut down and hauled tree branches to the dump from 7th and Peach Alley lots, replaced the landscape timbers and painted them around the Honor Roll Building, put up brackets and the military banners, put up business banners, put new hooks on poles for new American flags for holidays, boarded up corner house going onto Penn Ave., five one calls, removed tree branches at 509 Ohio Avenue, Washed and checked oil in the trucks, fertilized honor roll, put new outriggers pads on backhoe.**

**The Glassport Development Corporation has bought a house on Scenic Street.**

**Glassport will sponsor the Steel Rivers COG Dinner Meeting on Thursday, May 4 at the Glassport Senior Citizen’s Center. Following that everyone will go to Club 22 for the Reality Tour. All Mayor’s from all communities are invited.**

**The Green Grocer is at 3rd & Monongahela Avenue every Wednesday from 5 to 6 pm. Very inexpensive.**

**Looking at Code Enforcement citing for ordinance violations.**

**Next Wednesday, Orientation Seminar – paid 100% by the state – 8 students and 2 supervisors.**

**Valley Mirror – Weekly delivery to Fuzzy’s, Lizik’s Hot Spot. Anything that we have going on we can put it on for free. The cost is $.50 a paper. The reporter is Jennifer Burke.**

**Parks & Recreation – Keith DiMarco, Chair/Council**

**DCNR Grant for the pool site has been submitted. Thank Elaina Skiba and Street Department for getting the Ninth Street Park ready.**

**Question – Elaina Skiba asked if they had someone that can cut the grass?**

**Keith DiMarco said no.**

**Dave Kowalski, President said GAA is responsible for that field being cut. They need to take that over. GAA took care of that constantly. I am trying to get a lawn mower from South Allegheny. I am in contact with the school. I am seeing if they can do ours at the same time. We have an agreement with them to plant the grass and soder. We do have a good relationship with the school. We are making progress. The school board is involved with Glassport.**

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**FINANCE AND ADMINISTRATION/Police – David F. Kowalski, Chair/President of Council**

**A motion is needed to transfer $100,000 from the General Fund Money Market Account to the General Fund Checking Account with First Commonwealth.**

**Motion: Trunzo seconded by Skiba**

**Motion Carried.**

**There will be a Public Meeting held at the American Legion Post 443 on Thursday, May 11, 2017, at 6:30 p.m., to discuss the updates on the Borough Public Projects. This will be a presentation of what the money was going for and what projects are complete and what the future plans are. There is a lot of work that is still not done. We put together another presentation on what is going on. Pass the word around.**

**The Chief is still writing the citations for the 2017 Residential Rental Licenses that have not been paid for. If you have already received a citation in the mail, you must pay the $50 for each unit at the Borough Office and still attend the magistrate hearing. You can let the judge know at the hearing that you have paid at the Borough Office. He may or may not dismiss your case. A reminder to landlords that if you have delinquent Borough Real Estate Taxes or Sewage you will not be issued a Residential Rental License or an Occupancy Permit. If you owe delinquent taxes and are renting your property, you are in violation of the ordinance and will be cited.**

**The Planning Commission and Borough Council/Mayor will meet with John Trant, Strategic Solutions on Thursday, April 27, at 7:00 p.m., to review the final draft of the Zoning map/Zoning Ordinance and SALDO Ordinances. This is a very important meeting so your presence is requested.**

**Election Day will be held on Tuesday, May 16. For this reason we will be changing our Regular Monthly Meeting to Tuesday, May 23, 2017 at 7:00 p.m.**

**A Public Meeting will be held directly before the Regular Monthly Meeting on Tuesday, May 23, at 6:45 p.m. to show support for the Glassport Senior Citizens Grant request. The Regular Monthly Meeting will start at 7:00 p.m.**

**We now have a new delinquent Borough Real Estate Tax Collector. Please do not send your payments to Keystone Collections as the new collector is MBM Collections, LLC and Maiello, Brungo and Maiello, LLP.**

**This is the time of year that the complaints will be coming in about grass, weeds, garbage, etc. You must fill out a complaint form at the Borough Office for your complaint to be registered. There is a chain of command that must be followed. Thank you for your patience when waiting for a return answer as we receive many complaints. If you call 911 you can be anonymous.**

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**Sewage Committee – Thomas Bradley, Jr. – Chair/Council**

**March, 2017**

**EXPENSES MARCH…………………………………………………………………….$ 32,965.48**

**EXPENSES YEAR TO DATE………………………………………………………….$130,869.62**

**RECEIPTS MARCH……………………………………………………………………..$ 57,157.00**

**RECEIPTS YEAR TO DATE…………………………………………………………..$170,365.42**

**Total Delinquent Sewage collected to date……………………………….$ 59,736.30**

**24 hour samplers that are required by the County have been installed at a cost of $31,000. They will be running by the end of this week. More beneficial to collect the sewage in house. We have received two proposals and haven’t made a decision on this yet.**

**Fourth Street Step Railing - $68,000 (Bid was rejected) – We can have this done as a side job for less than $18,000.**

**We are referred to as the infamous 5. We don’t seem to do anything. We apply every year and Mr. DiMarco applied and this is the third time we applied for the swimming pool. We get turned down. The Lowe’s building is gone. Your alleys are paved now. We are maintaining sewers and catch basins, manholes. We work with pennies here. I got an orange T-shirt with Public Works on it. This individual’s site is a bunch of bull.**

**Elaina Skiba, Council said we have the Valley Mirror and things will get out there. This Borough has collected $360,000 of delinquent taxes through Mr. Norelli.**

**Fire, Water and Ambulance Committee/Senior Citizens – Paul Trunzo, Chair/Council**

**Next Bingo is Tuesday, May 2 – Doors open at 5:30 p.m. Bingo starts at 7 pm**

**Everyone is welcome.**

**The outside of the building will be repaired and the whole building will be painted. At no cost to the Borough. Thanks to an anonymous donor. The work should be starting next week.**

**Mrs. March and myself are continuing to work on the grant paperwork. The grant is for $10,000 for interior renovations.**

**There will be a Flea Market at the Center on Saturday, April 29, from 8 am to 1 pm. More information at the Center. Tables are still available to rent for $10.00.**

**Fire Report for March, 2017**

**The Company answered a total of 19 calls for the month.**

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**The new scene lighting is currently being installed on the engine making it a safer working environment for personnel on night time calls.**

**6 members attended a truck operations class for the street smart firefighter that was taught by the City of Pittsburgh Firefighters.**

**4 members are currently enrolled in the Firefighter 1 Program.**

**Weekly trainings have been ongoing every Wednesday, Night at 7**

**The Company would like to thank all the citizens for their continued support for the fish fry.**

**Mayor’s Report – Rosemary Bradley**

**2017 Amusement Device Fees Collected were $11,375.00**

**There were 444 calls for Service**

**2011 Crown Victoria is out of service**

**Departmental training for animal cruelty conducted March 24th**

**Chief LaFever and Lt. DeVerse attended training in Harrisburg through PA Chief’s Assoc. for Law Enforcement Accreditation**

**Pursuit policy adopted, distributed and tested**

**Mandatory updates completed**

**Mayor and Lt. Deverse attended monthly round table meeting with S.A.S.D.**

**We will put the 2011 Crown Victoria up for sale at an upset price of $1,500.**

**Juvenile Report**

**11 Reportable Incidents 1 Disorderly Conduct**

**13 Juveniles Ages 11 to 17 1 Curfew Violation – 10 pm looking for those youngsters**

**5 Family Disputes 1 Harassment**

**1 Robbery**

**1 Retail Theft**

**1 Trespassing**

**We will be purchasing a 2017 Ford Interceptor for a total cost of $36,605.00 with a three year lease of $13,190.81 each year. This is on a state contract. We put $10,000 in the budget for this. If we sell the other police car it probably won’t cost anything.**

**Motion: Skiba seconded by Trunzo**

**To purchase the 2017 Ford Interceptor Police Car for a total price of $36,605.00. Three yearly payments of $13,190.81.**

**Motion Carried.**

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**C & D Towing will remove all vehicles if they are not properly tied down or are a nuisance at no cost to the Borough. Handled through C & D Towing. They have already started removing them.**

**Motion: DiMarco seconded by Bradley**

**To approve C & D Towing.**

**Motion Carried.**

**Angelo Norelli commented that we are only making 1% interest and paying 5% interest on police car.**

**We should pay it all off and save all that money on the interest.**

**WRITEN REPORTS OF BOROUGH OFFICIALS:**

**Tax Collector’s Report – Jennifer Bell – Month of March, 2017**

**Balance Collectable………………………………………………………….$194,292.07**

**LESS: Face Collected for the Period………………………………….$ 1,263.63**

**BALANCE COLLECTABLE – END OF PERIOD………………………..$193,028.44**

**Face Amount of collections……………………………………………….$ 1,263.63**

**Plus: Penalties………………………………………………………………….$ 126.39**

**Total Cash Collected per Column……………………………………….$ 1,390.02**

**Borough Treasurer’s Report – Linda Aquilante, Month of March, 2017**

**First Commonwealth Bank**

**Community Youth Center**

**Balance as of April 2, 2017…………………………………………$2,386.29**

**No activity in the fund for three months**

**Fire Escrow Account**

**Balance as of April 2, 2017…………………………………………$5,062.76**

**No activity in the fund for nine months**

**General Fund Checking Account**

**Balance as of April 2, 2017…………………………………………$50,356.75**

**From the date of the closing of the March statement, 10 additional checks have cleared totaling $6,440.16; five checks have not yet cleared totaling $1,527.14. Several deposits for taxes and fees have been deposited. A positive balance remains in the account.**

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**Payroll Account**

**Balance as of April 2, 2017………………………………………….$22,053.65**

**There are no outstanding checks for the Month of March. A positive balance is maintained in the account.**

**Sewer Fund (Home Town Money Market Account)**

**Balance as of April 2, 2017…………………………………………..$ 2,860.89**

**No activity in the fund for nine months**

**Sewer Maintenance Reserve Fund**

**Balance as of April 2, 2017……………………………………………$23,413.18**

**No activity in the fund for 24 months, but the Account inactivity period has been extended to November, 2017.**

**Sewer Revenue Fund**

**Balance as of April 2, 2017……………………………………………$87,051.69**

**Since the closing of the March statement, three additional checks have cleared totaling $2,463.93;**

**Several deposits were made for dye tests and from PA Municipal. There are no outstanding checks for the Month of March. A positive balance is maintained in the fund.**

**First Commonwealth Money Market Account**

**Balance as of April 2, 2017…………………………………………….$382,833.23**

**2017 Year to Date Interest Paid $48.54**

**TAN Proceeds transferred to the General Fund**

**S & T BANK**

**Glassport 2015 Projects**

**Balance as of March 28, 2017……………………………………….$432,401.58**

**Payment was on the police station project**

**A positive balance is maintained in the account.**

**Commonwealth of Pennsylvania**

**Treasury Department**

**0001 General Fund**

**Ending Balance as of March 31, 2017……………………………$0.01**

**Ending Balance as of April 7, 2017………………………………..$14,829.95 (First Deposit of PA Sales Tax)**

**002 Liquid Fuels**

**Total Market Value as of March 31, 2017……………………..$132,882.50**

**Total Market Value as of April 7, 2017………………………….$147,712.44**

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**FINANCIAL REPORT: David F. Kowalski, President of Council**

**Motion to approve the Monthly Financial Report for March, 2017**

**Motion: Trunzo seconded by Norelli**

**Motion Carried.**

**Motion to approve and pay bills for the Month of March, 2017 for $205,924.72 (Gen.Fd.)**

**Motion: Skiba seconded by Hickman**

**Motion Carried.**

**Motion to approve and pay bills for the Month of March, 2017 for $32,965.48 (Sew. Fd.)**

**Motion: Norelli seconded by Trunzo**

**Motion Carried.**

**SOLICITOR’S REPORT: Falco Muscante (Maiello, Brungo and Maiello)**

**Resolution No. 1 (4/18/2017) – Emergency Demolition of 605 Monongahela Avenue and 501 Monongahela Avenue – through Steel Rivers COG/Allegheny County**

**Motion: Skiba seconded by Bradley**

**To approve the resolution for the Emergency Demolitions and to make the priority for 605 Monongahela Avenue due to all the factors involved with the fire department and engineers.**

**Motion Carried.**

**REMARKS: Tom Bradley said there is an owner to that building.**

**Resolution No. 2 (4/18/2017) – Preserve CDBG Funding helping communities across PA**

**Motion: Norelli seconded by Skiba**

**Motion Carried.**

**Resolution No. 3 (4/18/2017) – Support the completion of the Mon Valley Expressway Project**

**Motion: Wait till the May Meeting to adopt this. HOLD**

**Advertise the delay of the May Regular Meeting until Tuesday, May 23, 2017, at 7:00 p.m. and to include prior to that meeting a Public Meeting for consideration of a Senior Citizens Grant Application at 6:45 p.m. $10,000 Grant for work on the inside.**

**Motion: Bradley seconded by DiMarco**

**To advertise these two meetings. Motion Carried.**

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**Ordinance No. 1066 – Planning Commission Members – Seven to Three reduce – Advertised on Friday, April 14, 2017.**

**Motion: Skiba seconded by Bradley**

**Motion Carried.**

**A letter from Maiello Brungo and Maiello regarding the Assumption of Control of 433 Nebraska Avenue (Lot/Block No. 467-R-357) and 2303 Scenic Street (Lot/Block No. 557-A-207) by the Borough of Glassport for Firefighter Training Exercises. The fire department will conduct controlled burns of these structures and the Allegheny County Fire Marshall and Allegheny County will be held harmless from any and all claims relating to the legal process in the condemnation.**

**A motion is needed to accept the draft deed covenant for the Glassport Railyard site Act 2 between 3rd and 5th Streets, between Oak Alley and an active rail line, within the Borough of Glassport. Upon Borough approval it must be submitted to PA DEP for approval then it will be recorded.**

**Motion: Hickman seconded by Bradley**

**Motion Carried.**

**Advertise the Audit Summary for 2016 – Audit Report**

**Motion: Trunzo seconded by Skiba**

**Motion Carried.**

**Police Operations Manual – New and updated – 2 year process**

**Motion: Bradley seconded by Skiba**

**To accept the new and updated police operations manual.**

**Motion Carried.**

**COMMUNICATIONS: David F. Kowalski, President of Council**

**The Glassport Planning Commission will hold a Public Meeting on Thursday, April 27, 2017 at 7:00 p.m. for the review of the Zoning/SALDO Ordinance/Zoning Map and other Borough matters.**

**The Steel Rivers COG dinner will be held on April 27, 2017 at 7:00 p.m.**

**A letter from the Redevelopment Authority of Allegheny County announcing the availability of funding through Active Allegheny Grant Program.**

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**FEMA Final Inspection Report for project DR4149PW339 – The Borough will be reimbursed the final payment of $77,681.00 for legal fees and approved costs in association with the Cypress Alley Project in which the Borough has already paid up front all of these costs.**

**Primary Election will be held on Tuesday, May 16, 2017 between the hours of 7 a.m. and 8 p.m.**

**ACTION ITEMS THAT NEED MOTIONS:**

**Received a resignation letter from Dwayne Lewis who worked on the Street Department.**

**Motion: Trunzo seconded by Skiba**

**To accept Dwayne Lewis’s resignation and we wish him a lot of luck in his new job with the Port Authority. Happy for him.**

**Motion Carried.**

**An invoice was submitted from Strategic Solutions for Planning Services rendered in March and April, 2017, for updating of the Zoning Map/Zoning Ordinance/and Subdivision and Land Development Ordinance. The invoice was submitted to Allegheny County in the amount of $1,500.00.**

**Motion: Trunzo seconded by Norelli**

**Motion Carried.**

**CONCERNS AND REQUESTS OF CITIZENS PRESENT:**

**Robert Stecak – Ninth Street Ballfield and stadium – Are you aware of the kids hanging off the gates, crawling in front of the bleachers and climbing down through and getting stuck. Skateboarders sitting on wall backwards. There are babies up there and if one does fall off of there. Constantly throwing stuff off of there. I am up there three times a day. They are constantly there. Why aren’t our police seeing this.**

**Dave Kowalski, President of Council, said you have to call 911.**

**Bob Stecak complaining about 20 feet of yellow lines on Iowa Avenue. If cars are double parked you can’t get through. If they would come back about 15 feet.**

**Dennis Hick, Councilman said it is a tight squeeze to get through there.**

**To adjourn the meeting till the call of the chair.**

**Motion: Trunzo seconded by Hickman**

**Motion Carried.**

**Submitted by: Nancy Piazza-Whaby/Borough Secretary Approved by: David F. Kowalski, President**

**May 5, 2017**