Minutes

Three Rivers Montessori

Date | time May, 22, 2017, 6:00 p.m. | Meeting called to order by Leah

# In Attendance

Board Members: Gwen, Debbie, Leah, Angela, Lisa, Chris,

Guests: Joe, Randi

# Approval of Minutes

The minutes from the April, 2017 meeting were approved. Debby motioned to approve, Gwen 2nd,, Motion Passed

# Board Meeting

1. Grant discussion:
   1. Joe, soonest available for the MDE is summer of 2018 because state of MN does not have funds. We can apply ourselves directly to the Federal agency. Joe will be meeting with officials and will get details.
   2. Other grant locations discussed.
2. Joe will provide his accounting services until we get funded. Typical is $30,000 for a school year including accounts payable, funding, payroll, everything accounting.
3. Leah gave a Peter P. update, he is available about one week per month to help, for fee.
4. Joe: Working with Paychex hub to get HR support, to offer update at next meeting if available.
5. Leah: legal update, we need approval of attorney costs, we’ve been working with Craig A. Kepler
   1. He will wait on his payment until we are funded.
   2. Needs filing fees for incorporation before, approximately $800 (power of attorney, incorporation).
   3. Discussion of ways to fund the fees for legal filing.
   4. Chris made motion to pay him the fees. Debbie seconded, Motion Passed
   5. Debbie will choose a fundraising site
   6. Randi will research grant locations
6. Tina Sent Resignation for the board, can help during the day on projects as needed.
7. ACN Contract must be submitted by July 1, 2017
   1. Meeting with ACN is Tuesday, May 30
   2. Get questions to Leah before meeting
8. Leah: Asana for work groups was discussed as a way to work on and share documents.
9. Leah: Spoke with Kent Rossler about land near Kelly Farm, 6 acres across from Twin lakes Elementary, least to Own, $240,000 to sell. In order to do this, the holding company for the property would need to be set up because the school cannot own property.
10. Randi: Create checking account.
11. Chris to create fundraising page once decision on which to use.
12. Leah and Angela to set up Spire Credit Union
    1. Angela will get details
13. Next Meeting, June 26th, 6-8 p.m.