

“It’s all about the Boot”

Vendor’s contract

Location: Lee Park

Date: July 8th and 9th, 2017

Time: Saturday 9:00 AM - 9:00 PM and Sunday 9:00 AM - 2:00 PM

Full Name, Company and helpers: _____

Address: _____

Phone Number: _____

Make of vehicle and plate number: _____

Description of what you are selling (homemade, company or services) : How long to set up your car?

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- **Vendors must commit to being there for the weekend. Note that your vehicle will be parked at the beginning of the day and will remain there until the event is closed for the night. You may leave your vehicle for the entire weekend or leave Saturday night and come back Sunday morning. All vendors must be set up and ready to go by 9:00 AM each day. Please, one vehicle per vendor. All other vehicles must be parked elsewhere.**
 - **Should a vendor leave at any time during the event for a non-emergency related reason, the vendor will not be welcome back for the remainder of the weekend. Absolutely no packing up and/or leaving early.**

- *Vendors may bring a table, small racks, or shelving to display their items. Please feel free to bring a tent structure. Everyone will have a 10 x 10 spot so please fill it! If anyone has a unique set up, please let us know. Please bring necessary items to protect yourself from rain. Rain or shine the show must go on. We highly recommend that each vendor be equipped with a tarp or tent to protect themselves and the customers.*
- *No poles shall be driven into the ground as per park rules, tent pegs are fine. Should there be extreme weather that prevents a vendor from selling, vendors can choose to stay in their vehicle until it passes, or leave and come back once it has passed. Vendors MUST come back to the park should this happen. If it is just raining, the vendor is expected to be there rain or shine. Please also remember to protect yourself from the sun.*
- *All vendors must respect the park rules, please read park rules and regulations at the city of North Bay's website; everyone must clean their parking spot upon leaving the grounds.*
- *It is the vendor's responsibility to visit the City Of North Bay website in regards to emergency evacuation <http://fire.cityofnorthbay.ca/emergency-preparedness/>, also read the parks rules, regulations and bylaws.*
- *You are responsible for everything you bring to the park. The organizer, Julie Voyer will not take responsibility for lost, stolen or damaged goods. We would advise that you either bring a partner with you or have a way to easily lock up your items while you take breaks. Please feel free to leave your tent/ vehicle or structure at the park overnight but note that we do not have security.*
- *All vendors must pay in advance for their parking spot. Contact organizer for additional info.*
- *\$100 per spot, per company/vendor, \$65 per spot for yard saler, \$150 for two spots, one company*
- *Receipts will be available. No refunds!*
- *Parking spots will be based on first come first serve. Each vendor will be put into groups based on when they purchased their parking spot. Each group will be expected to arrive at the time given to eliminate the risk of everyone showing up together. No vendor will be set up away from the crowd.*
- *There will NOT be any additional fees, for permits this year, to those who live out of town.*
- *All vendors are asked to be kind and respectful to all customers and to other participants.*
- *Each vendor is responsible for themselves. There is only one event organizer and once I show you where to park, I will be nearly unavailable. I will be easily accessed, but will not have time for everyone. All questions and concerns should be discussed prior to the event.*
- *Vendors are asked not to smoke or drink on the park grounds as per city bi-law.*
- *No vendor shall sell anything other than what is discussed on the contract. If you must make a change, please contact Julie to have anything changed.*

- *Vendors are welcome to sell their items at a discount, have free give-a-ways and samples. The organizer would be extremely grateful for gifts donation, by any vendor, for either free raffle gift, action or donation gift game.*
- *We will not have multiples of the same company but we may have similar vendors.*
- *Each vendor participating this year will have a spot reserved for them the following year if the vendor agrees. This statement can be retracted if the event organizer feels that the above rules were not followed by a specific vendor.*
- *If you are not following these rules, the event organizers will ask you to leave the event without a refund.*
- *It is my responsibility, as the event organizer, to carry public liability insurance. This will cover the event.*
- *By signing this form, the vendor agrees to abide by the above rules and regulations.*

Vendor's Name

Event organizer's Name

Vendor's Signature

Event organizer's signature

Date

Date

Please get all forms from website: Stay tuned.....

Print, fill and re-send (first and last pages only) by....

- **Mail**

612 Banner Ave., North Bay, ON, P1A 1X8

- **Email**

thebootsale2017@gmail.com

- **Cheque payable to**

Julie Voyer

- **Payment threw Email transfer**

Please use question "What color is organizer's vehicle?" password "Red"

- **Contact by email**

thebootsale2017@gmail.com

- **Contact by phone**

705-477-2803 best times to call

- ❖ **Monday:** between 10am to 4pm or after 9:30pm
- ❖ **Tuesday and Wednesday:** between 10am to 2:30pm or after 9:30pm
- ❖ **Thursday, Friday and Sunday:** between: 10am and 11pm
- ❖ **Saturday:** between 4pm and 11pm