

**DRAFT**  
**VILLAGE OF JORDAN**  
**June 27th, 2016**

**MEMBERS PRESENT:** Mayor Platten, Trustees Meixner, Chilson, Gustafson  
**MEMBERS ABSENT:** Trustee Ferris  
**POLICE OFFICER in ATTENDANCE:** Officer Edward Healy  
**AUDIENCE:** Grace Schutt

**REGULAR MEETING:**

Mayor Platten opened the regular meeting of the Board of Trustees at 7:00pm and Trustee Meixner led the Board in the Pledge of Allegiance.

\*Motion by Trustee Gustafson, seconded by Trustee Meixner, to waive the reading and approve the minutes of June 13th, 2016 Voting: All present in favor –Motion Carried.

**AUDIENCE:**

Grace Schutt addressed the Board with a complaint regarding a recent concert held at KEGS in June. She was able to hear the music inside her home located on Brutus Road and stated it was not her taste in music. Discussion concluded there was no explanation as to why this concert could be so audible at her residence as the house sits 90 degrees from the sound projection with a hill in between. It was noted the band was Buck Cherry. A resident on Clinton Street recorded sound levels on a cell phone and found the decibels only to be the upper sixties to mid-seventies, well within the normal legal limit. The police will now be aware to check sound levels on Brutus Road in the future.

**REPORTS:**

**Buildings & Grounds:**

- Mayor Platten shared that during a recent trip to Vermont, he could not help but notice multiple solar farms along the way. Discussion noted the treatment plant has approximately three acres of available land that could potentially be developed for solar farming. The Mayor encouraged the Trustee to attend the Climate Smart meeting on Tuesday evening. He asked Trustee Chilson to investigate solar panels information.

-Mayor Platten encouraged the Board to view the new FEMA flood map information. The information, including the suggested sample law, will be sent to the lawyer for the official creation of an updated/new local law adopting the FEMA flood map information.

**Water & Sewer & IT:**

- The monthly report was reviewed and discussed without any questions arising.

-Trustee Meixner has contacted the Elbridge Board and has been added to their agenda for next Tuesday evening at 7:00pm. He asked fellow Board members to accompany him as the water contract will be discussed.

- IT service contract update: A support contract for the new office computers should be activated. He is currently exploring options with the installer. It was noted that the office computers were in need of current updates before their installation. Clerks should try to schedule time to perform these, it will take a chunk of time to perform and it should be monitored not set to auto update.

-A note on the pool: Dennis, the CPO facilities manager, is doing a great job at the pool complex. The Town crew has helped knock down the tall grass so it can be easily mowed now. Discussion on the chlorine building.

**Public Safety:**

- The monthly report was reviewed and discussed without any questions arising.

**Streets and Drainage:**

-The monthly reports were reviewed and discussed.

- Paper bags for leaves will now be accepted. Notification will begin with a sign in the window and on the counter.

**General:**

-Trustee Meixner will inquire about the Stray Voltage Testing Compliance Report Soliciting that is comments, at the Climate Smart meeting on Tuesday.

-Officer Healy is interested in the upcoming webinar on Drones.

Mayor Platten asked if Trustees had any suggestions or ideas for Anne Saltman regarding the Comprehensive Plan. There were none.

-Trustee Meixner reported the web sites he visited were developed by Click Driven Media Group. He will speak with Robin Smart regarding the web page.

## **UNFINISHED BUSINESS**

### **Water & Sewer:**

-Elbridge Water Contract - tabled.

### **General:**

-Peddlers' Permit changes will be bundled with the other local laws to be updated.

## **NEW BUSINESS**

### **Water & Sewer:**

- A pool fill application submitted by 61 North Main Street.

\*Motion by Trustee Meixner, and seconded by Trustee Gustafson, to grant sewer relief credit for gallons of water to be used during the pool fill at 61 North Main Street.

All present voting in favor. Motion Carried.

-Award Clinton Street Phase II/North Hamilton Street Projects. The bid packages were opened Friday June 24<sup>th</sup> and received review from the engineer and Superintendent DiRisio. Bid packages received review and discussion. The contract infor will be sent to the lawyer for legal review and formal writing.

The bids were as follows: For Clinton Terrace Drainage Improvement Project Phase II:

LaFleur Constructors, Inc.	\$244,000
Barrett Paving Materials, Inc.	\$182,362
Rizzo Construction, Inc.	\$156,500

For North Hamilton St. Curb & Sidewalk Improvement:

LaFleur Constructors, Inc.	\$78,000
Rizzo Construction, Inc.	\$44,700

\*Motion by Trustee Meixner and seconded by Trustee Chilson, to approve and award the contracts, pending legal review, for the Clinton Terrace Drainage Improvement Project Phase II and North Hamilton Street Curb and Sidewalk Project to Rizzo Construction Inc.

All present voting in favor. Motion Carried.

-Quotes submitted for the clean-up of 12 Lawrence Street were reviewed but tabled until July to allow for clarification of coverage. Does the one quote include windows and does the other really mean per inch or square inch on their quote.

-NYS Retirement required the Mayor to record his hours spent on village issues for three months. The total then had to be reviewed and a resolution passed by the Board of Trustees. The completed calendar was reviewed and discussed, the Mayor stated he had entered the majority of his time but he noted there were definitely some unlogged hours. His calendar totaled 167 hours for a three-month period, averaging seven days per month. The position of Mayor is not a full time position and has an annual salary of \$4,000. It is noted that the Mayor is already being reported to the Retirement System.

\*Motion by Trustee Meixner and seconded by Trustee Gustafson, to accept the following resolution,

Let it be resolved, that the Village of Jordan, location code 40391 hereby establishes the following standard work days for these titles and will report the officials to New York State and Local Retirement System based on their record of activities: Elected Official Mayor Platten has a varied standard work day and totaled 167 hours during a three-month period from March 1<sup>st</sup>, 2016 through May 31<sup>st</sup>, 2016. This resolution began on June 28<sup>th</sup>, 2016 and will continue for at least thirty days. This resolution will be available for public review and will be posted on the bulletin board in the entrance of the Clerks' Office located at 7 Mechanic Street in Jordan, NY. after which time this resolution will be sent to the NYS and Local Retirement System.

All present voting in favor. Motion Carried.

-End of year budget transfers are needed to finish out the 2015-16 fiscal year. Fund balance will not need to be touched.

\*Motion by Trustee Meixner, and seconded by Trustee Gustafson to allow necessary end-of-year budget transfers to be conducted.

All present voting in favor. Motion Carried.

-Discussion on the Adoption of the FEMA draft Local Law. Materials will be sent to the lawyer for his review and recommendation for our draft law.

-Discussion on the clock for the four corners. It was noted all samples shown appeared to be the same design. It was agreed that the Village name should be included on the four faced clock. The clerk has left messages for the contact person at Community Development but has not heard back at this time. More information will follow.

**\*Motion** to pay the bills and file the correspondence offered by Trustee Gustafson and seconded by Trustee Chilson. All present voting in favor. Motion Carried

**\*Motion** to adjourn offered by Trustee Chilson and seconded by Trustee Gustafson. All present voting in favor. Motion Carried at 9:10pm

Respectfully Submitted, Cynthia Meixner, Clerk-Treasurer