

DRAFT
VILLAGE OF JORDAN
May 9th, 2016

MEMBERS PRESENT: Mayor Platten, Trustees Meixner, Gustafson, Chilson
MEMBERS ABSENT: Trustee Ferris
POLICE OFFICER in ATTENDANCE: Officer Edward Healy
AUDIENCE: Chief Milton (7:25pm)

REGULAR MEETING:

Mayor Platten opened the regular meeting of the Board of Trustees at 7:00pm and led the Board in the Pledge of Allegiance.

*Motion by Trustee Meixner, seconded by Trustee Gustafson, to waive the reading and approve the minutes of April 25th, 2016 Voting: All present in favor –Motion Carried.

REPORTS:

Buildings & Grounds:

- Mayor Platten met with the ZBA and the Planning Boards; he is waiting on additional proposed regulation changes. Once received, reviewed, discussed, and approved by the Board of Trustees, the revised regulations will go to the lawyer.

- Mayor Platten updated the Board: Megan Costa, with SOCPA, reviewed the goals and objectives from chapter two of the Jordan's Comprehensive Plan. Mayor Platten shared Ms. Costa's suggestions and Board discussion followed. Suggestions included village/town/school mixed-use credit, to encouraging non-ag zoning near the village, encouraging lower-density ag further from the village to aid concentrated development in and around the village to better support the village as a community core, to investigate opportunities for village infrastructure extension beyond existing service boundaries, to participate and maintain involvement in Onon. Co. Hazard Mitigation Plan. The Board noted we already have policy for sewer installation and roads in place. Superintendent DiRisio will check through old DPW emails to locate the resolution sent by the County regarding the Hazard Mitigation Plan.

-The next Comprehensive Planning Committee meeting is May 24th at 6:30pm at the Village Hall, all residents are invited to attend and hear the plans. A poster will be placed in the window along with highlights of chapter two, and the invitation and entire chapter two draft be placed on the website.

Water & Sewer & IT:

- The monthly reports for March and April received review and discussion.

- Proposals 1 and 2 submitted by Superintendent DiRisio received discussion. Proposal 1 is for the purchase of a lifting device for pulling pumps at the pump stations. Although we used to be self-sufficient in pump pulling, currently it is necessary to hire out. This often results in extra wasted time due to long wait times for tow truck availability. Quotes for proposal 1's equipment were reviewed.

-Proposal 2 is to allow a person seeking her wastewater operator's certification to volunteer at our plant. This person is an employee of NYRWA, holds a bachelors degree, and is familiar with our plant and the DPW. We would need to enter into an Agreement for holding the Village of Jordan Harmless. The volunteer hours will not have any negative impact on our newest DPW workers' experience hours.

-Monetary penalty for illegal sump pump hook-ups to the sewer received some discussion. Although there is a financial impact due to excessive additional flow, it is difficult to calculate exactly. The penalty is more to be a deterrent for hooking into the sewer. The first offense would be "X" amount of dollars, with the penalty increasing with each following violation. Chief Milton suggested it be calculated by man-hours of a crew of two times the number of increased work hours. Trustee Meixner suggested a notice be published every spring "reminding" residents of consequences for illegal connections. Superintendent DiRisio will inquire with a few other municipalities to see how the situation is handled and what fees are associated with the violations.

-The IT Contract is currently having verbiage revised by the lawyers.

-The transition to Time Warner went as smoothly as possible given the status of our extensive wiring issues: albeit a better part of the day, success prevailed. Trustee Meixner thanked Officer Healy for changing his normal weekday schedule so he could be in house for the installation; his help was invaluable.

-The creation of a network diagram is part of the plan for the computer upgrades.

-The phone system will need to be revamped, or at the least, a phone added into the system.

Public Safety:

- Chief Milton distributed copies of the Annual Report, the Battalion Chief's Report, the 2015 EMS Report, The Captain's Report, the JVFC Inc Secretary's Report, the Department Roster of numbers, and the Annual Training Report to each Board member. A very brief explanation by the Chief followed, with him asking the Board to email him with any questions they may have after reading all the reports.

-Chief Milton explained the problems encountered with engine two, the 1991 truck. The new winter mix on the roads is rusting the underside, cross-member bar(s) and frames of the trucks. Although the Village using regular salt, the County and State uses new treated salt that handles lower temps. The fire trucks are seeing addition time on Route 5 and thus more exposure to the "new salt". A new truck runs about \$700,000.

-Mayor Platten inquired about the enrollment numbers. Chief Milton explained, as with every fire department, the demographics have changed. As with all departments, daily available members to respond to calls are lower, and is the reason multiple departments are always called-out to fires. There is a need for new young and physically fit persons interested in joining the department. Our department can supplement with the paid ambulance crew, who are dual trained.

-Trustee Meixner inquired if fire fighters are required to wear cameras. "No, they would become a liability" was the answer. Chief Milton continued to say the Department has a tight policy on photos and the posting of them.

-Chief Milton requested to have \$3,000 from this year's hose line budget be carried into next year's for the purchase of large 5" hose. He has not run all the numbers yet and may need additional unspent dollars carried over as well for vehicle repairs. He will have the information ready for the next meeting.

Streets and Drainage:

- The monthly reports for March and April received review and discussion.

- The Clinton Street Drainage improvement Project Phase II Pre-bid meeting was held May 3rd.

The bid opening is scheduled for May 10th at 2:00pm.

- A puncture to the Pool water line happened during the recent construction of the roof extension.

The DPW handled the repair.

General:

-A FOIL request from "Open the Books" was received on May 9th and has been shared with legal.

- Shared the Public Employee Blanket Bond Application Update; it was found to be acceptable.

UNFINISHED BUSINESS

Water & Sewer:

- Trustee Meixner has made contact with Trustee DeCola, and a decision made to schedule a joint meeting of both Boards to discuss the contract. The five-year look back, the calculation is based off from, is causing some concern as costs will be reducing at the end of this year (water line bonding will be paid off) but will not reflect in the contract for another five years.

NEW BUSINESS

Water & Sewer:

- Sewer Proposal #1 discussed earlier.

*Motion by Trustee Meixner, seconded by Trustee Chilson, to authorize Superintendent DiRisio to purchase a multi station jib with socket base(s) and an electric chain hoist with trolley for use at the Brastow and Chappell Street pump stations at a total cost of \$4174.00 plus freight to be purchased from Volland Electric Equipment Corporation.

Voting: All present voting in favor Motion Carried

-Sewer Proposal #2 discussed earlier.

*Motion by Trustee Chilson, seconded by Trustee Gustafson, to allow Ms. Molly Reed, from NYRWA, to volunteer and accumulate lab and operation hours in the sewer treatment plant for use towards her wastewater operator's certification. Ms. Reed's work schedule must receive approval by Superintendent DiRisio, be compatible with his, and not infringe on our DPW's laborer's needed lab hours. A Volunteer Agreement, holding the Village harmless is required.

Voting: All present voting in favor Motion Carried

General:

- A letter requesting permission to hold wedding in the park on June 25th was received and

discussed. The requesters are village residents. The proposal asked for only the ceremony in the Erie Canal Park East, the reception is at a separate location. Guests to the ceremony will bring in and out their own lawn chairs. In case of drizzle, a canopy may be erected, but will be taken down right after the ceremony.

*Motion by Trustee Gustafson, seconded by Trustee Meixner, to grant permission to Michelle LaRonde-Quigley and Thomas Pisano permission to hold their wedding ceremony in the park on June 25th, 2016. In the case of muddy ground from rain, the couple is asked to use the new stone concert staging area in the west park rather than the Veterans' Memorial area.

Voting: All present voting in favor Motion Carried

-Pretest, Destress Day at JECSD is now scheduled for Thursday May 26th. Mayor Platten asked Trustees to make task suggestions.

-A peddler permit request for Memorial Day was received. Discussion followed regarding out of town vendors and disrespect during the Memorial Service. Changes are desired, but as none was made, this is now moved to unfinished business for future discussion. Revisions, once made, will go to the lawyer for legal review prior to adoption with the zoning amendments.

-Superintendent DiRisio distributed to Trustees a tentative proposal for post retirement work. No retirement date has been set yet. No discussion followed as this was submitted for preliminary thought purposes only.

***Motion** to pay the bills and file the correspondence offered by Trustee Chilson and seconded by Trustee Gustafson. All present voting in favor Motion Carried

***Motion** to adjourn offered by Trustee Chilson and seconded by Trustee Gustafson
All present voting in favor. Motion Carried at 9:14 pm

Respectfully Submitted,
Cynthia Meixner, Clerk-Treasurer