**Dianne Kelly, MS, LPC**

diannekelly@touchstonepracticegroup.com

**FEE SCHEDULE AGREEMENT**

The following fee for services applies as of April 1, 2017.

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| **Service** | **Fee** |
| Application / Initial Phone Consultation | $0 |
| Domestic Home Study (Narrative Report) | $1500 |
| Expedited Home Study (Completed within 21 calendar days) | $2100 |
| Home Study Update | $700 |
| Home Study Addendum/Amendment | $100 |
| Domestic Adoption Court Report | $500 |
| Additional Copies of the Home Study | $50 each |
| Mileage outside a 25 mile radius of Mableton (30126) | Based on current IRS guidelines |
| Post-placement Visits | $300 per visit plus applicable mileage |
| Fingerprints | GCIC/NCIC Fee |

Fees are non-refundable. Fees are due in advance of the service provided except in the case of the home study. Clients are billed in advance of the service provided. Upon payment of the fee, the service will commence. Fees may be paid by check, Paypal or cash.

In order to schedule the commencement of the home study, 50% of the home study must have been paid ($750). The final 50% must be paid within two weeks of the final home study visit. These fees are non-refundable.

Mileage is charged only if the adoptive home is located outside a 25-mile radius of Mableton (30126). Mileage costs if applicable must be paid with the final home study payment. This cost is based upon the round-trip distance from the case worker’s home (less the 25-mile radius allowance) to the adoptive parent’s home.

Follow-up visits (post placement reports) to the adoptive parent’s home will occur in accordance with the guidelines of the country the child was adopted from, or in the case of a domestic home study report, in accordance with the rules of the states involved in the adoption. The fee for post placement reports is $300 plus mileage outside the 25-mile radius allowance.

The prospective adoptive family is responsible for the fee for the required state and national fingerprint reports for all occupants in the household age 18 and over. These fees are non-refundable.

**Acknowledgement of Receipt of Fee Schedule Policy**

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Adoptive Parent Date Dianne Kelly Date

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Adoptive Parent Date