**EDUCATION:**

**Doctoral Candidate**-University of South Carolina Educational Policy and Leadership

**Ed.S.**- Administration and Leadership: Converse College August 2015

**M.Ed**. Educational Leadership and Administration: University of South Carolina December 2009

**B.A.** English/Minor: Elementary Education University of South Carolina December 1999

**PROFESSIONAL July 2014-present Assistant Principal**

**North Springs Elementary School**

Richland Two School District

Columbia, SC

**August 2012-present English Language Arts Teacher**

**English Department Chair**

**PROFILE:** Richland Two School District

Columbia, SC

**April 2007-June 2012 English Language Arts Department Chairperson**

Sumter School District

**June 2005-June 2007** **Fourth Grade Teacher**

Richland One Schools

**August 2003-June 2004** **Prekindergarten Teacher**

Charlotte-Mecklenburg Schools

**January 2000-June 2003 Kindergarten Teacher**

Guilford County Schools

**CERTIFICATION:** Professional Certification by the South Carolina State Board of Education

**Class:** Masters Plus 30

**Areas:** Elementary Supervisor/Principal

Secondary Principal

Early Childhood, Elementary,

Middle Level English language arts

**Endorsement:** Gifted and Talented

**Responsibilities and Duties:**

**Leadership Experience**

* 2007-present Founder and Director of GOLD nonprofit organization
* 2015-present Mentoring Administrator
* 2013-2014 Virtual School Coordinator
* 2013-2014 English Department Chair
* 2012-2013 Leadership Academy participant
* 2012-2013 Faculty Advisory Council to the Superintendent committee member
* 2013-2014 Richland School District Two Calendar Design Team member
* Participant of Richland School District Two 2012-2013 Parent Partnership Summit
* 2009-2012 English language arts department chairperson to evaluate departmental needs and strengths
* Co-wrote curriculum for seventh grade language arts for district-wide use

**Administrative Responsibilities**

* Manages a variety of school administrative functions (e.g. student disciplinary policy, school schedule, assigned personnel, etc.) for the purpose of enforcing school, district and state policy and maintaining safety and efficiency of school operations.
* Serve as Textbook Coordinator
* Serve as School Safety Representative
* Response to Intervention Supervisor
* Represents the school within community forums for the purpose of maintaining ongoing community support for educational goals and/or assisting with issues related to school environment.
* Supervises school personnel for the purpose of monitoring performance, providing for professional growth and achieving overall objectives of school's curriculum.
* Facilitates meetings, processes, etc. for the purpose of meeting curriculum guidelines and/or ensuring that state mandates are achieved.
* Evaluates assigned personnel for the purpose of ensuring that standards are achieved and performance is maximized.
* Chairs meetings (e.g. curriculum, safety, site advisory, special district committees, etc.) for the purpose of coordinating activities and ensuring that outcomes achieve school, district and/or state objectives.

**Classroom Instruction**

* Gifted and Talented instruction to seventh grade English language arts with varying ability levels
* Consistently met or exceeded state standards of assessment in middle level English language arts instruction
* Consistently differentiate instruction to involve all learners in engaging learning environment through use of best practices and learning experiences
* Utilize technology to promote interactive learning and encourage interactive problem-solving
* Communicate with parents, students, teachers, and other professionals regarding student progress and performances
* Developed and organized cross-curricular writing program integrating shared and independent writing in all content areas
* Designed and implemented lesson plans incorporating cooperative learning, student interests, critical thinking, hands-on learning, and problem solving skills

**Professional Development**

* Provided support and training to teachers to effectively deliver new instructional techniques
* Presenter “Close Reading with Text Annotations” Dent Middle School
* Organize professional development for staff
* 2014 SC Midlands Summit Presenter-*SC Streamline is a Real Kahoot*!

**Student Achievement**

* Consistently met and maintained school goal of 3.2 on report card index resulting in students meeting or exceeding the district English language arts average
* Devised action and intervention plans for student improvement and success as an active member of a Child Study Team
* Founder and sponsor of Girls of Leadership and Distinction (G.O.L.D) Club which fosters and encourages the social, educational, cultural, and emotional development of girls (served approximately 160 girls)

**Parental Involvement**

* Meet with parents and students to set instructional goals
* Developed parental support workshops to actively engage parents as stakeholders in the learning organization
* Initiate and sustain school contact with parents concerning positive behavior outcomes and academic progress
* Maintain accurate and up to date parent contact logs to improve parent involvement for home-school partnership and communication

**PROFESSIONAL DEVELOPMENT:**

**School :** 2013 SC Council for Social Studies-Anne Frank: A History for Today

2012 Project based Learning

2012 Text Complexity in ELA for Common Core State Standards

2012 Working on the Work Conference

2011 Standards of Conduct for SC Educators -*presenter*

2011 Differentiated Instruction-*presenter*

2011 School Renewal Plan-*presenter*

2011 MAP Data Dissemination and Goal Setting

2010-11 Write to Success Workshop-*Presenter*

**District:** 2013-present Administrator Development Series

2013 2013 SC Midlands Summit

2013 ELA: Getting to the Core Unpacking the Common Core State Standards

2013 Smarter Balanced Performance Assessments for Common Core State Standards

2012 National Pathway for Common Core State Standards Implementation

2011 Children in Poverty Workshop

2011 Stewards of Light Sexual Abuse Workshop

2011 Divergent Learning course

2011 Sumter School District Curriculum Consolidation Team

2010 Hewlett Packard Technology in Education grant

**State:** 2014 Nonviolent Crisis Intervention Training

2013 CERRA Certified Mentor 2012 Families First Family Group Coordinator, State of South Carolina

2011 Meeting the Needs of Boy Writers Workshop

2007 Teacher Quality and Assessment Research Grant

2009 Benchmark Results Training

2009 Film representative for successful assessment strategies-participant

**AFFILIATIONS:** Golden Key International Honor Society

South Carolina Association of School Administrators

MyCarolina Black Alumni Council Board member

**ACHIEVEMENTS**

2007-presentFounder and Director of Girls of Leadership and Distinction, Incorporated

2015-2016 Participant SC Department of Education-Assistant Principal Program for Leadership Excellence

2014-2015 Participant SC Department of Education -Foundations for School Leadership

2012-2013 Participant in the 2012-2013 Richland Two School District Leadership Academy

2012 Donors Choose Grant Recipient for Reading Service Learning Project

2011, 2012 Nominee for Teacher of the Year Honors

2011 Crystal Apple Award Winner

2011 Presenter at Fall Professional Development Workshop for Sumter School District

Topic*: “Seventh Grade Curriculum”*

2007, 2008, 2010 Distinguished Teacher of Reading, Hillcrest Middle School

2010 Distinguished Teacher of Reading, Sumter County District Two

2010 Sumter Area Reading Council Distinguished Teacher of Reading

2009 Teacher of the Year, Hillcrest Middle School

2008 Golden Key International Honor Society Inductee

2005 Honorable Discharge, United States Army Reserve

***References available upon request***